

*Report of Audit*

*on the*

*Financial Statements*

*of the*

***Borough of Alpha***

*in the*

*County of Warren*  
*New Jersey*

*for the*

*Year Ended*  
*December 31, 2015*



BOROUGH OF ALPHA

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BOROUGH OF ALPHA

PART I

INDEPENDENT AUDITOR'S REPORT ON  
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FINANCIAL STATEMENTS - REGULATORY BASIS - ALL FUNDS

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SUPPLEMENTARY SCHEDULES - ALL FUNDS

YEARS ENDED DECEMBER 31, 2015 AND 2014



# SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

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## **INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and Members  
of the Borough Council  
Borough of Alpha  
County of Warren  
Alpha, New Jersey 08865

### ***Report on the Financial Statements***

We have audited the accompanying balance sheets - regulatory basis of the various individual funds and account group of the Borough of Alpha, as of December 31, 2015 and 2014, the related statement of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various individual funds for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Borough's regulatory financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these regulatory financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.



## SUPLEE, CLOONEY & COMPANY

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the regulatory financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Borough of Alpha's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the regulatory financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles.***

As described in Note 1 of the regulatory financial statements, the regulatory financial statements are prepared by the Borough of Alpha on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### ***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the various individual funds and account group of the Borough of Alpha as of December 31, 2015 and 2014, or the results of its operations and changes in fund balance for the years then ended of the revenues or expenditures for the year ended December 31, 2015.

### ***Opinion on Regulatory Basis of Accounting***

In our opinion, the regulatory financial statements referred to above present fairly, in all material respects, the regulatory basis balances sheets of the various individual funds and account group as of December 31, 2015 and 2014, the regulatory basis statement of operations and changes in fund balance for the years then ended and the regulatory basis statement of revenues and expenditures and changes in fund balance for the year ended December 31, 2015 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

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## **Other Matters**

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Alpha's regulatory financial statements. The supplementary information and data and schedule of state financial assistance listed in the table of contents as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey are presented for purposes of additional analysis and are not a required part of the regulatory financial statements.

The supplemental information and schedules listed above and also listed in the table of contents are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the regulatory financial statements. Such information has been subjected to the auditing procedures applied in the audit of the regulatory financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory financial statements or to the regulatory financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information and data listed in the table of contents, schedules of expenditures of federal awards and state financial assistance are fairly stated, in all material respects, in relation to the regulatory financial statements as a whole.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated July 19, 2016 on our consideration of the Borough of Alpha's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Alpha's internal control over financial reporting and compliance.

  
CERTIFIED PUBLIC ACCOUNTANTS

  
REGISTERED MUNICIPAL ACCOUNTANT NO. 50

July 19, 2016

CURRENT FUND

BOROUGH OF ALPHA

CURRENT FUND

BALANCE SHEETS - REGULATORY BASIS

<u>ASSETS</u>	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2015</u>	<u>BALANCE DECEMBER 31, 2014</u>
Current Fund:			
Cash	A-4	\$ 2,593,858.53	\$ 3,449,916.10
Change Funds	A-6	175.00	175.00
Due State of New Jersey-Senior Citizens and Veterans Deductions	A-8	17,235.60	16,131.48
		<u>\$ 2,611,269.13</u>	<u>\$ 3,466,222.58</u>
Receivables with Full Reserves:			
Delinquent Property Taxes Receivable	A-9	\$ 177,009.65	\$ 176,635.93
Tax Title Liens Receivable	A-10	99,867.96	86,410.43
Property Acquired for Taxes - Assessed Valuation	A-11	9,592.50	9,592.50
Revenue Accounts Receivable	A-12	232.60	708.28
Interfunds Receivable	A-13	737,898.62	453,479.86
	A	<u>\$ 1,024,601.33</u>	<u>\$ 726,827.00</u>
Deferred Charges:			
Special Emergency (40A:4-55)	A-7	\$ 12,000.00	\$ 23,000.00
Overexpenditure of Appropriation	A-7	2,055.00	7,695.33
		<u>\$ 14,055.00</u>	<u>\$ 30,695.33</u>
		<u>\$ 3,649,925.46</u>	<u>\$ 4,223,744.91</u>
Grant Fund:			
Cash	A-4	\$ 28,957.77	\$ 19,121.12
Grants Receivable	A-17	25,849.41	38,703.41
Interfunds Receivable	A-25	1,413.08	2,679.98
		<u>\$ 56,220.26</u>	<u>\$ 60,504.51</u>
		<u>\$ 3,706,145.72</u>	<u>\$ 4,284,249.42</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ALPHA

CURRENT FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2015</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2014</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Current Fund:			
Liabilities:			
Appropriation Reserves	A-3:A-18	\$ 282,383.71	\$ 371,813.91
Encumbrances Payable	A-19	55,866.94	40,620.08
Interfunds Payable	A-13	965,755.00	1,511,106.02
Prepaid Taxes	A-21	43,421.12	29,149.37
County Taxes Payable	A-22	1,767.08	2.17
Local District School Tax Payable	A-23	218,854.48	194,503.68
Reserve for Miscellaneous Deposits	A-14	31,298.04	31,933.04
		<u>\$ 1,599,346.37</u>	<u>\$ 2,179,128.27</u>
Reserve for Receivables	A	1,024,601.33	726,827.00
Fund Balance	A-1	<u>1,025,977.76</u>	<u>1,317,789.64</u>
		<u>\$ 3,649,925.46</u>	<u>\$ 4,223,744.91</u>
Grant Fund:			
Reserve for Grants-Appropriated	A-20	\$ 56,007.09	\$ 50,290.12
Reserve for Grants-Unappropriated	A-15	<u>213.17</u>	<u>10,214.39</u>
		<u>\$ 56,220.26</u>	<u>\$ 60,504.51</u>
		<u>\$ 3,706,145.72</u>	<u>\$ 4,284,249.42</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

## BOROUGH OF ALPHA

## CURRENT FUND

STATEMENTS OF OPERATIONS AND  
CHANGE IN FUND BALANCE - REGULATORY BASIS

	REF.	YEAR ENDED DECEMBER 31, 2015	YEAR ENDED DECEMBER 31, 2014
<u>REVENUE AND OTHER INCOME</u>			
Fund Balance Utilized	A-1:A-2	\$ 438,000.00	\$ 334,886.00
Miscellaneous Revenues Anticipated	A-2	342,219.92	339,774.11
Receipts from Delinquent Taxes	A-2	159,245.00	138,789.36
Receipts from Current Taxes	A-2	6,281,237.76	6,262,072.31
Non-Budget Revenues	A-2	115,085.53	69,910.53
Other Credits to Income:			
Unexpended Balance of Appropriation Reserve	A-18	97,346.78	128,138.60
Encumbrances Payable Canceled			212.24
<u>Total Income</u>		<u>\$ 7,433,134.99</u>	<u>\$ 7,273,783.15</u>
<u>EXPENDITURES</u>			
Budget and Emergency Appropriations:			
Within "CAPS":			
Operations including Contingent	A-3	\$ 1,340,810.60	\$ 1,379,012.33
Deferred Charges and Statutory			
Expenditures - Municipal	A-3	96,345.33	84,400.00
Excluded from "CAPS"			
Operations	A-3	516,784.39	469,520.00
Capital Improvement Fund		212,762.00	339,000.00
Municipal Debt Service	A-3	136,007.47	57,027.72
Deferred Charges and Judgments	A-3	71,000.00	21,000.00
County Tax	A-22	1,434,737.85	1,493,968.27
County Tax for Added and Omitted Taxes	A-22	1,764.91	526.15
Local District School Tax	A-23	3,104,754.00	3,048,877.00
Municipal Open Space Tax	A-24	84,978.25	85,081.36
Interfund Advances		284,418.76	5,250.19
Refund of Prior Years Revenues		2,583.31	5,134.11
<u>Total Expenditures</u>		<u>\$ 7,286,946.87</u>	<u>\$ 6,988,797.13</u>
Excess in Revenue		\$ 146,188.12	\$ 284,986.02
Adjustments to Income Before Fund Balance:			
Expenditures Included Above Which are by Statute			
Deferred Charges to Budget of Succeeding Year	A-3		7,695.33
Statutory Excess to Fund Balance		\$ 146,188.12	\$ 292,681.35
<u>Fund Balance</u>			
Balance, January 1	A	1,317,789.64	1,359,994.29
		<u>\$ 1,463,977.76</u>	<u>\$ 1,652,675.64</u>
Decreased by:			
Utilization as Anticipated Revenue	A-1:A-2	438,000.00	334,886.00
Balance, December 31	A	<u>\$ 1,025,977.76</u>	<u>\$ 1,317,789.64</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ALPHA

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

		<u>ANTICIPATED</u>		
	<u>REF.</u>	<u>BUDGET</u>	<u>REALIZED</u>	<u>EXCESS OR (DEFICIT)</u>
Fund Balance Anticipated	A-1	\$ <u>438,000.00</u>	\$ <u>438,000.00</u>	
Miscellaneous Revenues:				
Alcoholic Beverage Licenses	A-12	\$ 6,000.00	\$ 7,266.92	\$ 1,266.92
Other Licenses	A-12	5,000.00	8,510.00	3,510.00
Construction Code Official - Fees and Permits	A-12	10,000.00	37,068.00	27,068.00
Fines and Costs - Municipal Court	A-12	7,500.00	11,863.47	4,363.47
Interest and Costs on Taxes	A-12	15,000.00	32,690.00	17,690.00
Interest on Investments and Deposits	A-12	1,000.00	1,360.14	360.14
Energy Receipts Tax	A-12	207,430.00	207,430.00	
Consolidated Municipal Property Tax Relief Aid	A-12	18,317.00	18,317.00	
Recycling Tonnage Grant	A-17	6,598.01	6,598.01	
Alcohol Education and Rehab.	A-17	1,300.59	1,300.59	
Clean Communities Grant	A-17	9,815.79	9,815.79	
	A-1	\$ <u>287,961.39</u>	\$ <u>342,219.92</u>	\$ <u>54,258.53</u>
Receipts From Delinquent Taxes	A-2	\$ <u>150,000.00</u>	\$ <u>159,245.00</u>	\$ <u>9,245.00</u>
Amount to be Raised by Taxes for Support of:				
Library		\$ 66,015.25	\$ 66,015.25	
Municipal Budget	A-9:A-2	<u>1,759,225.68</u>	<u>1,913,987.50</u>	\$ <u>154,761.82</u>
		<u>1,825,240.93</u>	<u>1,980,002.75</u>	<u>154,761.82</u>
<u>Budget Totals</u>		\$ <u>2,701,202.32</u>	\$ <u>2,919,467.67</u>	\$ <u>218,265.35</u>
Non-Budget Revenues	A-2		<u>115,085.53</u>	<u>115,085.53</u>
		\$ <u>2,701,202.32</u>	\$ <u>3,034,553.20</u>	\$ <u>333,350.88</u>

REF. A-3

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ALPHA

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

	<u>REF.</u>		
Allocations of Current Tax Collections:			
Revenues from Collections	A-1:A-9	\$	6,281,237.76
Allocated to:			
School and County Taxes		\$	4,541,256.76
Municipal Open Space Tax			<u>84,978.25</u>
			<u>4,626,235.01</u>
Balance for Support of Municipal Appropriations		\$	1,655,002.75
Add: Appropriation "Reserve for Uncollected Taxes"	A-3		<u>325,000.00</u>
Amount for Support of Municipal Budget Appropriations	A-2	\$	<u><u>1,980,002.75</u></u>

ANALYSIS OF REALIZED REVENUES

Receipts from Delinquent Taxes:			
Delinquent Tax Collections	A-9	\$	<u>159,245.00</u>
	A-1:A-2	\$	<u><u>159,245.00</u></u>

ANALYSIS OF NON-BUDGET REVENUE

	<u>REF.</u>		
Miscellaneous Revenue Not Anticipated:			
Marriage Licenses		\$	48.00
Clerk - Miscellaneous			380.00
Street Openings			1,500.00
Lease			45,613.04
Cable TV Franchise Fee			9,941.00
Billboard Rental			27,400.00
Miscellaneous			26,499.74
Senior Citizen and Veteran Administration Fees			<u>787.92</u>
	A-4		112,169.70
Tax Collector	A-5		<u>2,915.83</u>
	A-1:A-2	\$	<u><u>115,085.53</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.



BOROUGH OF ALPHA

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

OPERATIONS WITHIN "CAPS"	APPROPRIATIONS		PAID OR CHARGED	RESERVED	UNEXPENDED BALANCE CANCELLED
	BUDGET	BUDGET AFTER MODIFICATION			
<u>GENERAL GOVERNMENT</u>					
Administrative and Executive:					
Salaries and Wages	\$ 18,003.00	19,003.00	18,000.13	\$ 1,002.87	\$
Other Expenses	35,500.00	35,500.00	33,290.16	2,209.84	
Municipal Clerk:					
Salaries and Wages	76,697.60	76,697.60	74,120.26	2,577.34	
Other Expenses	4,000.00	4,000.00	3,274.70	725.30	
Elections:					
Other Expenses	750.00	750.00	688.00	62.00	
Financial Administration:					
Salaries and Wages	26,910.00	35,910.00	32,783.62	3,126.38	
Other Expenses	9,000.00	8,860.00	6,766.73	2,093.27	
Audit Services	19,000.00	19,000.00	19,000.00		
Payroll Services:					
Other Expenses	10,000.00	10,000.00	9,895.19	104.81	
Assessment of Taxes:					
Salaries and Wages	19,329.00	19,829.00	17,128.36	2,700.64	
Other Expenses	2,950.00	2,950.00	2,250.87	699.13	
Revenue Administration (Collection of Taxes):					
Salaries and Wages	23,082.00	23,882.00	23,400.39	481.61	
Other Expenses	2,150.00	2,150.00	1,730.05	419.95	
Liquidation of Tax, Title Liens and Foreclosed Property:					
Other Expenses	1,000.00	1,000.00		1,000.00	
Legal Services and Costs:					
Other Expenses	56,000.00	51,000.00	47,044.65	3,955.35	
Engineering Services and Costs:					
Salaries and Wages					
Other Expenses	25,500.00	22,500.00	22,050.40	449.60	
Planning Board:					
Salaries and Wages	19,089.00	19,089.00	19,032.73	56.27	
Other Expenses	14,400.00	14,400.00	5,864.33	8,535.67	
Insurance:					
Group Insurance for Employees	123,000.00	123,000.00	59,858.62	63,141.38	
General Liability	158,100.00	128,100.00	124,342.36	3,757.64	

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ALPHA

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

<u>OPERATIONS WITHIN "CAPS" (CONTINUED)</u>	<u>APPROPRIATIONS</u>		<u>PAID OR CHARGED</u>	<u>RESERVED</u>	<u>UNEXPENDED BALANCE CANCELLED</u>
	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>			
<u>PUBLIC SAFETY</u>					
Fire:					
Other Expenses	\$ 28,000.00	28,000.00	28,000.00	\$	\$
Police:					
Salaries and Wages	9,500.00	9,500.00	9,470.17	29.83	
Other Expenses					
First Aid Organization Contribution:					
Other Expenses	15,600.00	15,600.00	15,600.00		
Emergency Management:					
Salaries and Wages	3,450.00	5,150.00	4,732.40	417.60	
Other Expenses	3,250.00	3,250.00	1,200.00	2,050.00	
<u>PUBLIC WORKS</u>					
Streets and Road Maintenance:					
Salaries and Wages	166,800.00	183,800.00	179,197.81	4,602.19	
Other Expenses	52,250.00	52,250.00	47,790.92	4,459.08	
Sanitation (Garbage and Trash Removal):					
Salaries and Wages	6,000.00	11,300.00	9,110.76	2,189.24	
Other Expenses	210,500.00	210,500.00	200,344.53	10,155.47	
Public Buildings and Grounds:					
Salaries and Wages	8,250.00	8,250.00	7,643.76	606.24	
Other Expenses	42,350.00	42,350.00	32,078.69	10,271.31	
<u>HEALTH AND WELFARE</u>					
Board of Health:					
Salaries and Wages					
Other Expenses	23,500.00	13,500.00	3,525.00	9,975.00	
Animal Control Regulation:					
Salaries and Wages	4,500.00	6,340.00	6,330.96	9.04	
Other Expenses	2,100.00	2,100.00	600.00	1,500.00	
<u>RECREATION AND EDUCATION</u>					
Recreation:					
Other Expenses	5,000.00	5,000.00	4,997.38	2.62	
Celebration of Public Events:					
Other Expenses	5,000.00	5,000.00	914.83	4,085.17	
<u>STATE UNIFORM CONSTRUCTION CODE</u> <u>(N.J.S.A. 52-270-120 ET SEQ)</u>					
Building Inspector:					
Salaries and Wages	30,500.00	27,500.00	26,063.08	1,436.92	
Other Expenses	7,800.00	7,800.00	2,935.92	4,864.08	

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ALPHA

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

OPERATIONS WITHIN "CAPS" (CONTINUED)	APPROPRIATIONS			PAID OR CHARGED	RESERVED	UNEXPENDED BALANCE CANCELLED
	BUDGET	BUDGET AFTER MODIFICATION				
<u>UTILITIES:</u>						
Electricity	\$ 16,000.00	16,000.00	14,748.99	\$ 1,251.01	\$	
Street Lighting	22,000.00	20,000.00	14,034.37	5,965.63		
Telephone	10,000.00	10,000.00	9,982.15	17.85		
Natural Gas (Propane)	13,000.00	13,000.00	9,969.80	3,030.20		
Gasoline	12,000.00	12,000.00	5,143.52	6,856.48		
Maintaining and Upgrading Computers	10,000.00	10,000.00	8,075.84	1,924.16		
Accumulated Leave (Deferred Sick)	5,000.00	5,000.00	5,000.00			
Salary Adjustment						
<u>TOTAL OPERATIONS WITHIN "CAPS"</u>	<u>\$ 1,356,810.60</u>	<u>1,340,810.60</u>	<u>1,168,012.43</u>	<u>\$ 172,798.17</u>	<u>\$</u>	
Contingent	\$			\$		\$
<u>TOTAL OPERATIONS INCLUDING CONTINGENT WITHIN "CAPS"</u>	<u>\$ 1,356,810.60</u>	<u>1,340,810.60</u>	<u>1,168,012.43</u>	<u>\$ 172,798.17</u>	<u>\$</u>	
<u>DEFERRED CHARGES AND STATUTORY EXPENDITURES - MUNICIPAL WITHIN "CAPS"</u>						
Statutory Expenditures:						
Overexpenditure of Appropriations	7,695.33	7,695.33	7,695.33			
Contribution to:						
Public Employees' Retirement System	\$ 45,350.00	45,350.00	35,665.61	\$ 9,684.39	\$	
Social Security System (OASI)	25,000.00	41,000.00	38,164.93	2,835.07		
Unemployment Insurance	2,300.00	2,300.00	870.13	1,429.87		
<u>TOTAL DEFERRED CHARGES AND STATUTORY EXPENDITURES - MUNICIPAL WITHIN "CAPS"</u>	<u>\$ 80,345.33</u>	<u>96,345.33</u>	<u>82,396.00</u>	<u>\$ 13,949.33</u>	<u>\$</u>	
<u>TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS"</u>	<u>\$ 1,437,155.93</u>	<u>1,437,155.93</u>	<u>1,250,408.43</u>	<u>\$ 186,747.50</u>	<u>\$</u>	
<u>MANDATED EXPENDITURES PER N.J.S. 40A:4-45.3g EXCLUDED FROM "CAPS"</u>						
Maintenance of Free Public Library	\$ 71,070.00	71,070.00	52,873.81	\$ 18,196.19	\$	
Municipal Court (Township of Phillipsburg)	23,000.00	23,000.00	15,199.98	7,800.02		
Police Services (Township of Phillipsburg)	405,000.00	405,000.00	337,500.00	67,500.00		
<u>TOTAL OTHER OPERATIONS -EXCLUDED FROM "CAPS"</u>	<u>\$ 499,070.00</u>	<u>499,070.00</u>	<u>405,573.79</u>	<u>\$ 93,496.21</u>	<u>\$</u>	

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ALPHA

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

OPERATIONS EXCLUDED FROM "CAPS" (CONTINUED)	APPROPRIATIONS			RESERVED	UNEXPENDED BALANCE CANCELLED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED		
<u>PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUE</u>					
Municipal Court Alcohol Education Fund	\$ 1,300.59	1,300.59	1,300.59	\$	\$
Recycling Tonnage Grant	6,598.01	6,598.01	6,598.01	\$	\$
Clean Communities Program - Unappropriated	2,315.79	2,315.79	2,315.79		
Clean Communities Program	7,500.00	7,500.00	7,500.00	\$	
<u>TOTAL PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUE</u>	<u>\$ 17,714.39</u>	<u>17,714.39</u>	<u>17,714.39</u>	<u>\$</u>	<u>\$</u>
<u>TOTAL OPERATIONS - EXCLUDED FROM "CAPS"</u>	<u>\$ 516,784.39</u>	<u>516,784.39</u>	<u>423,288.18</u>	<u>\$ 93,496.21</u>	<u>\$</u>
<u>CAPITAL IMPROVEMENTS EXCLUDED FROM "CAPS"</u>					
Capital Improvement Fund	\$ 5,000.00	5,000.00	5,000.00	\$	\$
Reserve for:					
Purchase of Fire Truck	7,000.00	7,000.00	4,860.00	2,140.00	
Improvements to Roads	100,000.00	100,000.00	100,000.00		
Purchase of Public Works Equipment	5,000.00	5,000.00	5,000.00		
Purchase of Public Works Vehicles	10,000.00	10,000.00	10,000.00		
Flood Mitigation	38,762.00	38,762.00	38,762.00		
Improvements to Curbing	10,000.00	10,000.00	10,000.00		
Purchase of Turnout Gear	12,000.00	12,000.00	12,000.00		
Improvements to Public Property	25,000.00	25,000.00	25,000.00		
<u>TOTAL CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</u>	<u>\$ 212,762.00</u>	<u>212,762.00</u>	<u>210,622.00</u>	<u>\$ 2,140.00</u>	<u>\$</u>
<u>MUNICIPAL DEBT SERVICE-EXCLUDED FROM "CAPS"</u>					
Payment of Bond Principal	\$ 60,000.00	60,000.00	60,000.00	\$	\$
Interest on Bonds	64,000.00	64,000.00	61,650.00		2,350.00
New Jersey Economic Development Loan	\$ 14,500.00	14,500.00	14,357.47	\$	\$ 142.53
<u>TOTAL MUNICIPAL DEBT SERVICE EXCLUDED FROM "CAPS"</u>	<u>\$ 138,500.00</u>	<u>138,500.00</u>	<u>136,007.47</u>	<u>\$</u>	<u>\$ 2,492.53</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ALPHA

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

	APPROPRIATIONS			RESERVED	UNEXPENDED BALANCE CANCELLED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED		
<u>OPERATIONS EXCLUDED FROM "CAPS" (CONTINUED)</u>					
<u>DEFERRED CHARGES-EXCLUDED FROM "CAPS"</u>					
Special Emergency Authorizations - (N.J.S.A. 40A: 4-55)	\$ 11,000.00	11,000.00	11,000.00	\$	\$
Ordinance 2014-12	50,000.00	50,000.00	50,000.00		
<u>TOTAL DEFERRED CHARGES-EXCLUDED FROM "CAPS"</u>	\$ 61,000.00	61,000.00	61,000.00	\$	\$
Judgments	\$ 10,000.00	10,000.00	10,000.00	\$	\$
<u>TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES EXCLUDED FROM "CAPS"</u>	\$ 939,046.39	939,046.39	840,917.65	\$ 95,636.21	\$ 2,492.53
SUB-TOTAL GENERAL APPROPRIATIONS	\$ 2,376,202.32	2,376,202.32	2,091,326.08	\$ 282,383.71	\$ 2,492.53
RESERVE FOR UNCOLLECTED TAXES	325,000.00	325,000.00	325,000.00		
<u>TOTAL GENERAL APPROPRIATIONS</u>	\$ 2,701,202.32	2,701,202.32	2,416,326.08	\$ 282,383.71	\$ 2,492.53
	<u>REF.</u>	A-2	A-1	A:A-1	
Budget	A-2	<u>2,701,202.32</u>			
Cash Disbursements	A-4		2,085,959.48		
Reserve for Encumbrances	A-19		18,019.40		
Reserve for Grants Appropriated	A-20		17,714.39		
Deferred Charges	A-7		11,000.00		
Reserve for Uncollected Taxes	A-2		325,000.00		
			<u>2,465,388.60</u>		
Less: Refunds Cash	A-4		49,062.52		
			<u>2,416,326.08</u>		

The accompanying Notes to the Financial Statements are an integral part of this statement.

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TRUST FUND

## BOROUGH OF ALPHA

## TRUST FUND

## BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	BALANCE DECEMBER <u>31, 2015</u>	BALANCE DECEMBER <u>31, 2014</u>
<u>ASSETS</u>			
Animal Control Trust Fund:			
Cash	B-1	\$ 3,337.03	\$ 1,557.61
Due From State of New Jersey	B-3		4.00
		<u>\$ 3,337.03</u>	<u>\$ 1,561.61</u>
Other Funds:			
Cash	B-1	\$ 479,814.67	\$ 464,595.50
Interfunds Receivable	B-6	<u>964,044.92</u>	<u>880,355.22</u>
		<u>\$ 1,443,859.59</u>	<u>\$ 1,344,950.72</u>
		<u>\$ 1,447,196.62</u>	<u>\$ 1,346,512.33</u>
<u>LIABILITIES, RESERVES AND FUND BALANCES</u>			
Animal Control Trust Fund:			
Interfunds Payable	B-4	\$ 1,296.33	\$ 1,296.33
Due From State of New Jersey	B-3	2.60	
Reserve for Animal Control Trust Fund Expenditures	B-2	<u>2,038.10</u>	<u>265.28</u>
		<u>\$ 3,337.03</u>	<u>\$ 1,561.61</u>
Other Funds:			
Interfunds Payable	B-6	\$ 250,000.00	\$ 250,000.00
Reserve For: Various Reserves and Deposits	B-5	<u>1,193,859.59</u>	<u>1,094,950.72</u>
		<u>\$ 1,443,859.59</u>	<u>\$ 1,344,950.72</u>
		<u>\$ 1,447,196.62</u>	<u>\$ 1,346,512.33</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.



GENERAL CAPITAL FUND

"C"

BOROUGH OF ALPHA

GENERAL CAPITAL FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2015</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2014</u>
<u>ASSETS</u>			
Cash	C-2:C-3	\$ 670,630.42	\$ 107,849.77
Deferred Charges to Future Taxation - Funded	C-4	1,940,000.00	2,014,250.00
Deferred Charges to Future Taxation - Unfunded	C-12	420,000.00	470,000.00
Grants Receivable	C-9	147,926.69	332,926.69
Interfund Receivable	C-10	250,000.00	877,773.82
		<u>\$ 3,428,557.11</u>	<u>\$ 3,802,800.28</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Serial Bonds	C-13	\$ 1,940,000.00	\$ 2,000,000.00
Loan Payable - New Jersey Economic Development Loan Payable	C-11		14,250.00
Improvement Authorizations:			
Funded	C-7	643,242.81	1,008,228.84
Unfunded	C-7	8,928.80	28,328.26
Reserve for:			
Contracts Payable	C-6		508,004.68
Miscellaneous Deposits	C-5	562,450.31	190,053.31
Interfund Payable	C-10	243,409.40	28,409.40
Capital Improvement Fund	C-8	25,997.46	20,997.46
Fund Balance	C-1	4,528.33	4,528.33
		<u>\$ 3,428,557.11</u>	<u>\$ 3,802,800.28</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ALPHA

GENERAL CAPITAL FUND

STATEMENT OF FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>		
Balance, December 31, 2014	C	\$	4,528.33
Balance, December 31, 2015	C	\$	<u>4,528.33</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

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WATER/SEWER UTILITY FUND

BOROUGH OF ALPHA

WATER/SEWER UTILITY FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2015</u>	<u>BALANCE DECEMBER 31, 2014</u>
<u>ASSETS</u>			
Operating Fund:			
Cash-Treasurer	D-5	\$ 791,698.81	\$ 345,672.08
Change Fund	D-9	25.00	25.00
		<u>\$ 791,723.81</u>	<u>\$ 345,697.08</u>
Receivables with Full Reserves:			
Consumer Accounts Receivable	D-6	\$ 82,185.89	\$ 52,946.55
		<u>\$ 82,185.89</u>	<u>\$ 52,946.55</u>
<u>Total Operating Fund</u>		<u>\$ 873,909.70</u>	<u>\$ 398,643.63</u>
Capital Fund:			
Cash-Treasurer	D-5	\$ 712,348.08	\$ 700,752.65
Fixed Capital	D-18	3,944,212.13	3,944,212.13
Fixed Capital Authorized and Uncompleted	D-16	4,200,000.00	4,200,000.00
Interfunds Receivable	D-20	<u>128,761.84</u>	<u>43,278.11</u>
<u>Total Capital Fund</u>		<u>\$ 8,985,322.05</u>	<u>\$ 8,888,242.89</u>
		<u>\$ 9,859,231.75</u>	<u>\$ 9,286,886.52</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ALPHA

WATER/SEWER UTILITY FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2015</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2014</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Operating Fund:			
Liabilities:			
Appropriation Reserves	D-4:D-10	\$ 174,794.51	\$ 104,289.69
Encumbrances Payable	D-11	987.40	9,999.96
Prepaid Water/Sewer Rents	D-22	771.94	51.46
Overpayments	D-24	1,097.04	
Accrued Interest	D-7	35,317.50	17,119.99
Interfunds Payable	D-8	286,704.73	61,802.24
		\$ <u>499,673.12</u>	\$ <u>193,263.34</u>
Reserve for Receivables	D	82,185.89	52,946.55
Fund Balance	D-2	292,050.69	152,433.74
		\$ <u>873,909.70</u>	\$ <u>398,643.63</u>
<u>Total Operating Fund</u>			
Capital Fund:			
Capital Improvement Fund	D-14	\$ 118,750.00	\$ 118,750.00
Contracts Payable	D-12	67,268.33	71,300.00
Serial Bonds Payable	D-23	2,180,000.00	2,250,000.00
Bond Anticipation Notes	D-13	1,095,000.00	705,000.00
Interfunds Payable	D-20	335,250.00	405,250.00
Reserve for:			
Deferred Amortization	D-19	350,000.00	350,000.00
Amortization	D-21	4,144,212.13	3,994,212.13
Miscellaneous	D-17	12,814.03	16,909.03
Improvement Authorizations:			
Funded	D-15	31,135.05	319,587.72
Unfunded	D-15	642,024.82	648,366.32
Fund Balance	D-1	8,867.69	8,867.69
		\$ <u>8,985,322.05</u>	\$ <u>8,888,242.89</u>
<u>Total Capital Fund</u>			
		\$ <u>9,859,231.75</u>	\$ <u>9,286,886.52</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ALPHA  
WATER/SEWER UTILITY CAPITAL FUND  
STATEMENT OF FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>		
Balance, December 31, 2014	D	\$	8,867.69
Balance, December 31, 2015	D	\$	<u>8,867.69</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.



BOROUGH OF ALPHA

WATER/SEWER UTILITY FUND

STATEMENTS OF OPERATIONS  
AND CHANGE IN FUND BALANCE - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	<u>REF.</u>	<u>YEAR ENDED DECEMBER 31, 2015</u>	<u>YEAR ENDED DECEMBER 31, 2014</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>			
Fund Balance Utilized		\$ 148,000.00	\$ 231,890.00
Sewer Use Charges	D-3	559,184.81	553,525.73
Water Use Charges	D-3	444,094.66	276,628.54
Miscellaneous	D-3	32,315.11	97,022.24
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	D-10	76,022.37	41,574.37
Encumbrance Payables Canceled	D-11		412.20
		<u>                    </u>	<u>                    </u>
<u>TOTAL INCOME</u>		\$ <u>1,259,616.95</u>	\$ <u>1,201,053.08</u>
<u>EXPENDITURES</u>			
Operating	D-4	\$ 708,200.00	\$ 771,490.00
Capital Improvements	D-4	12,500.00	185,000.00
Debt Service	D-4	243,100.00	107,400.00
Statutory Expenditures and Deferred Charges	D-4	8,200.00	8,000.00
		<u>                    </u>	<u>                    </u>
<u>TOTAL EXPENDITURES</u>		\$ <u>972,000.00</u>	\$ <u>1,071,890.00</u>
Excess in Revenue		\$ 287,616.95	\$ 129,163.08
<u>Fund Balance</u>			
Balance, January 1	D	152,433.74	255,160.66
		\$ <u>440,050.69</u>	\$ <u>384,323.74</u>
Decreased by:			
Utilization by Sewer Operating Budget		<u>148,000.00</u>	<u>231,890.00</u>
Balance, December 31	D	\$ <u><u>292,050.69</u></u>	\$ <u><u>152,433.74</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ALPHA

WATER/SEWER UTILITY OPERATING FUND

STATEMENT OF REVENUES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	<u>REF.</u>	<u>ANTICIPATED</u>	<u>REALIZED</u>	<u>EXCESS</u>
Fund Balance Anticipated	D-2	\$ 148,000.00	\$ 148,000.00	\$
Sewer Use Charges	D-2:D-3	550,000.00	559,184.81	9,184.81
Water Use Charges	D-2:D-3	274,000.00	444,094.66	170,094.66
Miscellaneous	D-2:D-3		32,315.11	32,315.11
	D-4	\$ <u>972,000.00</u>	\$ <u>1,183,594.58</u>	\$ <u>211,594.58</u>

ANALYSIS OF REALIZED REVENUE

Sewer Use Charges:

Consumer Accounts Receivable:

Collected

D-6 \$ 1,003,228.01

D-3 \$ 1,003,228.01

Miscellaneous:

Interest on Investments - Treasurer

\$ 49.90

Interest on Delinquent Payments

\$ 8,750.73

Miscellaneous

\$ 23,514.48

D-5 \$ 32,315.11

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ALPHA  
WATER/SEWER UTILITY OPERATING FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>	
	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>PAID OR CHARGED</u>	<u>RESERVED</u>
Operating:				
Salaries and Wages	\$ 114,048.00	\$ 114,048.00	\$ 37,427.35	\$ 76,620.65
Other Expenses	<u>594,152.00</u>	<u>594,152.00</u>	<u>515,298.93</u>	<u>78,853.07</u>
<u>Total Operating</u>	<u>\$ 708,200.00</u>	<u>\$ 708,200.00</u>	<u>\$ 552,726.28</u>	<u>\$ 155,473.72</u>
Capital Improvements:				
Reserve for Purchase Equipment	\$ 2,500.00	\$ 2,500.00		\$ 2,500.00
Reserve for Facility/Equipment Improvements	5,000.00	5,000.00		5,000.00
Reserve for Leak Detection/Water Loss Repair	<u>5,000.00</u>	<u>5,000.00</u>		<u>5,000.00</u>
<u>Total Capital Improvements</u>	<u>\$ 12,500.00</u>	<u>\$ 12,500.00</u>		<u>\$ 12,500.00</u>
Debt Service:				
Payment of Bond Principal	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	
Payment on Bond Anticipation and Capital Notes	80,000.00	80,000.00	80,000.00	
Interest on Bonds	75,500.00	75,500.00	75,500.00	
Interest on Notes	<u>\$ 17,600.00</u>	<u>\$ 17,600.00</u>	<u>\$ 17,600.00</u>	
<u>Total Debt Service</u>	<u>\$ 243,100.00</u>	<u>\$ 243,100.00</u>	<u>\$ 243,100.00</u>	
Statutory Expenditures:				
Contributions to:				
Social Security System (O.A.S.I.)	\$ 7,500.00	\$ 7,500.00	\$ 1,342.93	\$ 6,157.07
Unemployment Compensation Insurance	700.00	700.00	36.28	663.72
<u>Total Statutory Expenditures</u>	<u>\$ 8,200.00</u>	<u>\$ 8,200.00</u>	<u>\$ 1,379.21</u>	<u>\$ 6,820.79</u>
	<u>\$ 972,000.00</u>	<u>\$ 972,000.00</u>	<u>\$ 797,205.49</u>	<u>\$ 174,794.51</u>
REF.	D-3			D:D-2
Cash Disbursements	D-5		\$ 703,118.09	
Accrued Interest	D-7		93,100.00	
Encumbrances Payable	D-11		<u>987.40</u>	
			<u>\$ 797,205.49</u>	

The accompanying Notes to the Financial Statements are an integral part of this statement.

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PUBLIC ASSISTANCE TRUST FUND

"E"

BOROUGH OF ALPHA

PUBLIC ASSISTANCE TRUST FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2015</u>	<u>BALANCE DECEMBER 31, 2014</u>
<u>ASSETS</u>			
Cash - Treasurer:			
Public Assistance Trust Fund #1	E-1	\$ 10,181.37	\$ 10,171.14
Interfunds Receivable		<u>297.00</u>	<u>297.00</u>
		\$ <u>10,478.37</u>	\$ <u>10,468.14</u>
 <u>LIABILITIES AND RESERVES</u>			
Reserve for Public Assistance:			
Public Assistance Trust Fund #1		\$ <u>10,478.37</u>	\$ <u>10,462.27</u>
		\$ <u>10,478.37</u>	\$ <u>10,468.14</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

GENERAL FIXED ASSETS ACCOUNT GROUP

BOROUGH OF ALPHA

GENERAL FIXED ASSETS ACCOUNT GROUP

BALANCE SHEETS - REGULATORY BASIS

	<u>DECEMBER</u> <u>31, 2015</u>	<u>DECEMBER</u> <u>31, 2014</u>
General Fixed Assets:		
Land	\$ 3,494,100.00	\$ 3,494,100.00
Buildings and Building Improvements	1,542,435.71	1,542,435.71
Machinery and Equipment	<u>2,472,562.66</u>	<u>2,472,562.66</u>
<u>TOTAL GENERAL FIXED ASSETS</u>	<u>\$ 7,509,098.37</u>	<u>\$ 7,509,098.37</u>
Investment in General Fixed Assets	<u>\$ 7,509,098.37</u>	<u>\$ 7,509,098.37</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.



NOTES TO FINANCIAL STATEMENTS

BOROUGH OF ALPHA

NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED DECEMBER 31, 2015 AND 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Borough of Alpha is an instrumentality of the State of New Jersey, established to function as a municipality. The Borough Council consists of elected officials and is responsible for the fiscal control of the Borough.

Except as noted below, the financial statements of the Borough of Alpha include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Borough of Alpha, as required by N.J.S.A. 40A:5-5. Accordingly, the financial statements of the Borough of Alpha do not include the operations of the volunteer fire company or the Board of Education, inasmuch as their activities are administered by separate boards.

B. Description of Funds

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB codification establishes three fund types and two account groups to be used by general purpose governmental units when reporting financial position and results of operations in accordance with U.S. Generally Accepted Accounting Principles (GAAP).

The accounting policies of the Borough of Alpha conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the financial transactions and accounts of the Borough of Alpha are organized on the basis of funds and an account group which is different from the fund structure required by GAAP. A fund or account group is an accounting entity with a separate set of self-balancing accounts established to record the financial position and results of operation of a specific government activity. As required by the Division of Local Government Services, the Borough accounts for its financial transactions through the following individual funds and account group:

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Description of Funds (Continued)

Current Fund - resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

Trust Fund - receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

Water/Sewer Utility Operating and Capital Funds - account for the operations and acquisition of capital facilities of the municipally owned Water/Sewer Utility.

Public Assistance Trust Funds – receipt and disbursement of funds that provide assistance to certain residents of the Borough pursuant to Title 44 of New Jersey statutes.

General Fixed Assets Account Group - utilized to account for property, land, buildings and equipment that have been acquired by other governmental funds.

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local government units. The more significant accounting policies and differences in the State of New Jersey are as follows:

A modified accrual basis of accounting is followed with minor exceptions.

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. All grants are realized as revenues when anticipated in the Borough's budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Borough, which are susceptible to accrual, are also recorded as receivables with offsetting reserves and recorded as revenues when received. GAAP requires revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Expenditures - are recorded on the "budgetary" basis of accounting. Generally expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances, at December 31, are reported as a cash liability in the financial statements and constitute part of the Borough's statutory Appropriation Reserve balance.

Appropriation reserves covering unexpended appropriation balances are automatically created at December 31st of each year and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis, interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

Encumbrances - Contractual orders, at December 31, are reported as expenditures through the establishment of encumbrances payable. Under GAAP, encumbrances outstanding at year end are reported as reservations of fund balance because they do not constitute expenditures or liabilities.

Foreclosed Property - is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at its market value.

Sale of Municipal Assets - The proceeds from the sale of municipal assets can be held in a reserve until anticipated as revenue in a future budget. GAAP requires such proceeds to be recorded as revenue in the year of sale.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

General Fixed Assets - N.J.A.C. 5:30-5.6, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles, requires the inclusion of a statement of general fixed assets of the Borough as part of its basic financial statements. General fixed assets are defined as nonexpendable personal and real property having a physical existence, a useful life of more than one year and an acquisition cost of \$1,000.00 or more per unit. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

General Fixed Assets that have been acquired and are utilized in a governmental fund operation are accounted for in the General Fixed Asset Account Group rather than in a governmental fund. No depreciation has been provided on General Fixed Assets or reported in the financial statements.

The Borough has developed a fixed assets accounting and reporting system based on an inspection and valuation prepared by an independent appraisal firm. Adjustments for assets acquired/sold subsequent to this date have been recorded. Fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Buildings and land are stated at the assessed value contained in the Borough's most recent property revaluation.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital has not been accounted for separately.

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets. GAAP requires the cost of inventories to be reported as a current asset and equally offset by a fund balance reserve.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Fixed Capital - Water/Sewer Utility

Accounting for utility fund "fixed capital" remains unchanged under the requirements of N.J.A.C. 5:30-5.6.

Property and equipment purchased by the Water / Sewer Utility Fund are recorded in the capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not purport to represent reproduction costs or current value. The fixed capital reported is as taken from the borough records and does not necessarily reflect the true condition of such fixed capital. Contributions in aid of construction are not capitalized. The balance in the Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represents charges to operations for the cost of acquisition of property, equipment and improvements. The utility does not record depreciation on fixed assets.

Compensated Absences - The Borough has adopted written policies through employee contract and municipal ordinances which set forth the terms under which an employee may accumulate earned, but not used, vacation and sick leave. The Borough records expenditures for payment of earned and unused vacation and sick leave in the accounting period in which the payments are made. GAAP requires that expenditures be recorded in the governmental (Current) fund in an amount that would normally be liquidated with available resources, and that expenditures be recorded in the enterprise (Water/Sewer Utility) fund on an accrual basis.

Accounting and Financial Reporting for Pensions - In June 2012, the Governmental Accounting Standards Board (GASB) approved Statement No. 68 Accounting and financial reporting for pensions administered by state and local government employers. This Statement improves accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local government employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. This Statement replaces the requirement of Statement No. 27, *Accounting for Pension by State and Local Governmental Employers*, as well as the requirements of Statement No. 50, *Pension Disclosures*, as they relate to pensions that are provided through pension plans administered as trusts or equivalent arrangements that meet certain criteria.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

C. Basis of Accounting (Continued)

Accounting and Financial Reporting for Pensions (Continued)

The requirements of Statements 27 and 50 remain applicable for pensions that are not covered by the scope of this Statement. This statement is effective for periods beginning after June 15, 2014.

In November of 2013, GASB approved Statement 71, Pension Transition for Contributions made Subsequent to the Measurement Date-an amendment to GASB No. 68. The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68, Accounting and Financial Reporting for Pensions. The issue relates to amounts associated with contributions, if any, made by a state or local government employer or non-employer contributing entity to a defined benefit pension plan after the measurement date of the government's beginning net pension liability.

Statement 68 requires a state or local government employer (or non-employer contributing entity in a special funding situation) to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year. If a state or local government employer or non-employer contributing entity makes a contribution to a defined benefit pension plan between the measurement date of the reported net pension liability and the end of the government's reporting period, Statement 68 requires that the government recognize its contribution as a deferred outflow of resources.

In addition, Statement 68 requires recognition of deferred outflows of resources and deferred inflows of resources for changes in the net pension liability of a state or local government employer or nonemployer contributing entity that arise from other types of events.

At transition to Statement 68, if it is not practical for an employer or nonemployer contributing entity to determine the amounts of all deferred outflows of resources and deferred inflows of resources related to pensions, paragraph 137 of Statement 68 required that beginning balances for deferred outflows of resources and deferred inflows of resources not be reported. Consequently, if it is not practical to determine the amounts of all deferred outflows of resources and deferred inflows of resources related to pensions, contributions made after the measurement date of the beginning net pension liability could not have been reported as deferred outflows of resources at transition. This could have resulted in a significant understatement of an employer or nonemployer contributing entity's beginning net position and expense in the initial period of implementation.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Accounting and Financial Reporting for Pensions (Continued)

This Statement amends paragraph 137 of Statement 68 to require that, at transition, a government recognize a beginning deferred outflow of resources for its pension contributions, if any, made subsequent to the measurement date of the beginning net pension liability. Statement 68, as amended, continues to require that beginning balances for other deferred outflows of resources and deferred inflows of resources related to pensions be reported at transition only if it is practical to determine all such amounts.

Under GAAP, municipalities are required to recognize the pension liability in Statements of Revenues, Expenses, Changes in Net Assets (balance sheets) and Notes to the Financial Statements in accordance with GASB 68. The liability required to be displayed by GASB 68 is displayed as a separate line item in the Unrestricted Net Assets area of the balance sheet.

New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net pension liability as a liability on their balance sheets. However, N.J.A.C.5:30 6.1(c) (2) requires municipalities to disclose GASB 68 information in the Notes to the Financial Statements. The disclosure must meet the requirements of GASB 68.

D. Basic Financial Statements

The GASB codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be held in accordance with GAAP. The Borough presents the financial statements listed in the table of contents of the "Requirements of Audit and Accounting Revision of 1987" as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and which differ from the financial statements required by GAAP.



NOTE 2: CASH AND CASH EQUIVALENTS

The Borough considers petty cash, change funds, cash in banks and certificates of deposit as cash and cash equivalents.

A. Deposits

New Jersey statutes permit the deposit of public funds in public depositories which are located in New Jersey and which meet the requirements of the Governmental Unit Deposit Protection Act (GUDPA) or the State of New Jersey Cash Management Fund. GUDPA requires a bank that accepts public funds to be a public depository. A public depository is defined as a state bank, a national bank, or a savings bank, which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation. The statutes also require public depositories to maintain collateral for deposits of public funds that exceed certain insurance limits. All collateral must be deposited with the Federal Reserve Bank or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.00. Under (GUDPA), if a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of the deposits to the governmental unit.

The Borough of Alpha had the following cash and cash equivalents at December 31, 2015:

<u>FUND</u>	<u>Cash on Deposit</u>	<u>NJ Cash Management</u>	<u>Deposits in Transit</u>	<u>Outstanding Checks</u>	<u>TOTAL</u>
Current Fund	\$ 2,828,588.31	\$ 29,373.46	\$ 120,661.74	\$ 384,764.98	\$ 2,593,858.53
Grant Fund	28,959.74			1.97	28,957.77
Animal Control Trust Fund	3,321.98	21.05		6.00	3,337.03
Trust Other Fund	376,478.74	104,956.06	2,081.44	3,594.67	479,921.57
General Capital Fund	638,981.56	31,703.38	83.00	137.52	670,630.42
Water / Sewer Operating Fund	816,181.89	49,036.22	4,372.76	77,842.16	791,748.71
Water / Capital Operating Fund	740,341.37	11,285.46		39,278.75	712,348.08
Public Assistance Trust Fund		10,181.37			10,181.37
<u>Total December 31, 2015</u>	<u>\$ 5,432,853.59</u>	<u>\$ 236,557.00</u>	<u>\$ 127,198.94</u>	<u>\$ 505,626.05</u>	<u>\$ 5,290,983.48</u>

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

A. Deposits (Continued)

Custodial Credit Risk-Deposits - Custodial credit risk is the risk that in the event of a bank failure, the deposits may not be returned. The Borough does not have a specific deposit policy for custodial credit risk other than those policies that adhere to the requirements of statute. As of December 31, 2015, based upon the coverage provided by FDIC and NJGUDPA, no amount of the bank balance was exposed to custodial credit risk. Of the cash on balance in the bank \$500,000.00 was covered by Federal Depository Insurance and \$4,932,853.59 was covered under the provisions of NJGUDPA.

B. Investments

The purchase of investments by the Borough is strictly limited by the express authority of the New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5-15.1. Permitted investments include any of the following type of securities:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds which are purchased from an investment company or investment trust which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. 80a-1 et seq., and operated in accordance with 17 C.F.R. § 270.2a-7 and which portfolio is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. § 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. These funds are also required to be rated by a nationally recognized statistical rating organization.
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

B. Investments (Continued)

5. Bonds or other obligations, having a maturity date not more than 397 days from date of purchase, approved by the Division of Investment of the Department of Treasury for investment by Local Units;
6. Local government investment pools that are fully invested in U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. § 270a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. This type of investment is also required to be rated in the highest category by a nationally recognized statistical rating organization.
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (c.52:18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities if:
  - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
  - b. the custody of collateral is transferred to a third party;
  - c. the maturity of the agreement is not more than 30 days;
  - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (c. 17:19-41); and
  - e. a master repurchase agreement providing for the custody and security of collateral is executed.

As of December 31, 2015, the Borough had \$236,557.00 on deposit with the New Jersey Cash Management Fund. Based upon the limitations set forth by New Jersey Statutes 40A:5-15.1 and existing investment practices of the Investment Council of the New Jersey Cash Management Fund, the Borough is generally not exposed to credit risks and interest rate risks for its investments, nor is it exposed to foreign currency risk for its deposits and investments.

NOTE 3: MUNICIPAL DEBT

The Local Bond Law, Chapter 40A:2, governs the issuance of bonds to finance general municipal capital expenditures. All bonds are retired in annual installments within the statutory period of usefulness. All bonds issued by the Borough are general obligation bonds, based by the full faith and credit of the Borough. Bond Anticipation Notes, which are issued to temporarily finance capital projects, shall mature and be paid off within ten years if financed by the issuance of bonds.

SUMMARY OF MUNICIPAL DEBT

	<u>YEAR 2015</u>	<u>YEAR 2014</u>	<u>YEAR 2013</u>
Issued:			
General:			
Bonds, Notes and Loans	\$ 1,940,000.00	\$ 2,014,250.00	\$ 2,028,500.00
Water / Sewer Utility:			
Bonds and Notes	<u>3,275,000.00</u>	<u>2,955,000.00</u>	<u>1,745,000.00</u>
Net Debt Issued	5,215,000.00	4,969,250.00	3,773,500.00
Less:			
Funds Temporarily Held to Pay Bonds and Notes - General Capital	<u>3,422.35</u>	<u>3,422.35</u>	<u>3,422.35</u>
	\$ <u>5,211,577.65</u>	\$ <u>4,965,827.65</u>	\$ <u>3,770,077.65</u>
<u>Authorized but not Issued</u>			
General:			
Bonds and Notes	420,000.00	470,000.00	
Water / Sewer Utility:			
Bonds and Notes	<u>375,000.00</u>	<u>845,000.00</u>	<u>1,475,000.00</u>
Total Authorized but not Issued	<u>795,000.00</u>	<u>1,315,000.00</u>	<u>1,475,000.00</u>
Net Bonds and Notes Issued and and Authorized but not issued	\$ <u>6,006,577.65</u>	\$ <u>6,280,827.65</u>	\$ <u>5,245,077.65</u>

NOTE 3: MUNICIPAL DEBT (CONTINUED)

SUMMARY OF STATUTORY DEBT CONDITION (ANNUAL DEBT STATEMENT)

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 1.149%.

	<u>GROSS DEBT</u>	<u>DEDUCTIONS</u>	<u>NET DEBT</u>
Water / Sewer Utility Debt	3,650,000.00	3,650,000.00	-0-
General Debt	<u>2,360,000.00</u>	<u>3,422.35</u>	<u>\$2,356,577.65</u>
	<u>\$6,010,000.00</u>	<u>\$3,653,422.35</u>	<u>\$2,356,577.65</u>

NET DEBT \$2,356,577.65 DIVIDED BY EQUALIZED VALUATION BASIS PER N.J.S. 40A:2-2, AS AMENDED, \$205,666,728.00 EQUALS 1.149%.

EQUALIZED VALUATION BASIS

2013 Equalized Valuation Basis of Real Property	\$206,722,423.00
2014 Equalized Valuation Basis of Real Property	197,786,683.00
2015 Equalized Valuation Basis of Real Property	<u>210,666,728.00</u>
	<u>\$205,058,611.33</u>

BORROWING POWER UNDER N.J.S. 40A:2-6 AS AMENDED

Equalized Valuation Basis* - December 31, 2015	\$205,058,611.33
3-1/2 of Equalized Valuation Basis	7,177,051.40
Net Debt	<u>2,356,577.65</u>
Remaining Borrowing Power	<u>\$4,820,473.75</u>

\*Equalized Valuation basis is the average of the equalized valuation of Real Estate, including improvements, and the assessed valuation of Class II Railroad Property of the Borough for the last three (3) preceding years.

NOTE 3: MUNICIPAL DEBT (CONTINUED)

SCHOOL DEBT DEDUCTION

School debt is deductible up to the extent of 3% of the Average Equalized Assessed Valuation of real property for the Local School District.

CALCULATION OF "SELF-LIQUIDATING PURPOSE" WATER/SEWER UTILITY  
PER N.J.S.A. 40A:2-45

Surplus Anticipated and Total Cash Receipts from Fees, Rents, or Other Charges for the Year		\$ 1,147,102.82
Deductions:		
Operating and Maintenance Cost	\$ 716,400.00	
Debt Service	<u>243,100.00</u>	
Total Deductions		<u>959,500.00</u>
Excess in Revenue - Self Liquidating		<u>\$ 187,602.82</u>

GENERAL CAPITAL FUND

General Serial Bonds

\$2,000,000.00 in General Improvement Bonds due in annual installments ranging between \$60,000.00 and \$120,000.00 through June 2034 at interest rates from 3.00% and 3.50%

\$1,940,000.00

Total General Capital Debt \$1,940,000.00

WATER/SEWER CAPITAL FUND

Improvements to Water System

\$2,250,000.00 in Serial Bonds due in annual installments ranging between \$75,000.00 and \$140,000.00 through June 2034 at interest rates from 3.00% and 3.50%

\$2,180,000.00

NOTE 3: MUNICIPAL DEBT (CONTINUED)

BOND ANTICIPATION NOTES

	<u>Interest Rate</u>	<u>Issue and Maturity Dates</u>	<u>Amount</u>
Water/Sewer Capital Ordinance 2011-12	1.500%	12/14/15 to 12/13/16	<u>\$1,095,000.00</u>
			<u>\$1,095,000.00</u>

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

At December 31, 2015, the Borough has authorized but not issued bonds and notes as follows:

General Capital Fund	<u>\$420,000.00</u>
Water/Sewer Utility Capital Fund	<u>\$375,000.00</u>

NOTE 4: FUND BALANCES APPROPRIATED

Fund balances at December 31, 2015 which were appropriated and included as anticipated revenue in their own respective funds for the year ending December 31, 2016 were as follows:

Current Fund	\$919,000.00
Water/Sewer Operating Fund	\$101,710.00

NOTE 5: PROPERTY TAXES

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied based on the final adoption of the current year municipal budget, and are payable in four installments on February 1, May 1, August 1 and November 1. The Borough bills and collects its own property taxes and also taxes for the County and local school district. The collections and remittance of county and school taxes are accounted for in the Current Fund. Borough property tax revenues are recognized when collected in cash and any receivables are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund.

Taxes Collected in Advance - Taxes collected in advance and recorded as cash liabilities in the financial statements are as follows:

	BALANCE DECEMBER <u>31, 2015</u>	BALANCE DECEMBER <u>31, 2014</u>
Prepaid Taxes	<u>\$43,421.12</u>	<u>\$29,149.37</u>



NOTE 6: PENSION PLANS

Plan Descriptions

Substantially all eligible employees participate in the Public Employees' Retirement System (PERS), or the Police, Firemen's Retirement System (PFRS) or the Defined Contribution Retirement System (DCRP), which have been established by state statute and are administered by the New Jersey Division of Pensions and Benefits. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirement System, Police and Fireman's Retirement System and Consolidated Police and Firemen's Pension Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey, 08625 or are available online at [www.nj.gov/treasury/pensions/annrpts.shtml](http://www.nj.gov/treasury/pensions/annrpts.shtml).

Public Employees' Retirement System (PERS) - The Public Employees' Retirement System (PERS) was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A, to provide retirement, death, disability and medical benefits to certain qualified members. The PERS is a cost-sharing multiple employer plan. Membership is mandatory for substantially, all full-time employees of the State of New Jersey or any county, municipality, school district or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or local jurisdiction's pension fund.

Police and Fireman's Retirement System (PFRS) - The Police and Fireman's Retirement System (PFRS) was established as of July 1, 1944, under the provisions of N.J.S.A. 43:16A, to provide retirement, death, and disability benefits to its members. The PFRS is a cost-sharing multiple-employer plan. Membership is mandatory for substantially, all full-time county and municipal police or firemen or officer employees with police powers appointed after June 30, 1944.

Defined Contribution Retirement Program (DCRP) - The Defined Contribution Retirement Program (DCRP) was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, and was expanded under the provisions of Chapter 89, P.L. 2009. The DCRP provides eligible employees and their beneficiaries with a tax-sheltered, defined contribution retirement benefit, along with life insurance coverage and disability coverage.

NOTE 6: PENSION PLANS (CONTINUED)

Vesting and Benefit Provisions

The vesting and benefit provisions for PERS are set by N.J.S.A. 43:15A and 43:36. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service. Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving ten years of service credit. In which case, benefits would begin the first day of the month after the member attains normal retirement age.

The vesting and benefit provisions for PFRS are set by N.J.S.A. 43:16A and 43:36. All benefits vest after ten years of service, except for disability benefits, which vest after four years of service. Retirement benefits for age and service are available at age 55. Members may seek special retirement after achieving 25 years of creditable service or they may elect deferred retirement after achieving ten years of service.

Newly elected or appointed officials that have an existing DCRP account, or are a member of another State-administered retirement system are immediately invested in the DCRP. For newly elected or appointed officials that do not qualify for immediate vesting in the DCRP, employee and employer contributions are held during the initial year of membership. Upon commencing the second year of DCRP membership, the member is fully invested. However, if a member is not eligible to continue in the DCRP for a second year of membership, the member may apply for a refund of the employee contributions from the DCRP, while the employer contributions will revert back to the employer. Employees are required to contribute 5.5% of their base salary and employers contribute 3.0%.

Funding Policy

The contribution policy is set by New Jersey State Statutes and contributions are required by active members and contributing employers. Plan members and employer contributions may be amended by State of New Jersey legislation. As of July 1, 2014, PERS provides for employee contributions of 6.92% of employees' annual compensation. Employers are required to contribute at an actuarially determined rate. The actuarially determined contribution includes funding for cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums.

The contribution policy for PFRS is set by N.J.S.A. 43: 16A and requires contributions by active members and contributing employers. Plan member and employer contributions *may* be amended by State of New Jersey legislation. Employers are required to contribute at an actuarially determined rate. The annual employer contribution includes funding for basic retirement allowances, cost-of-living adjustments and noncontributory death benefits. During 2014, members contributed at a uniform rate of 10.00% of base salary.

NOTE 6: PENSION PLANS (CONTINUED)

Funding Policy (Continued)

Certain portions of the costs are contributed by the employees. The Borough's share of pension costs, which is based upon the annual billings received from the State, amounted to \$35,665.00 for 2015 \$48,989.00 for 2014 and \$49,950.00 for 2013.

All contributions were equal to the required contributions for each of the three years, respectively.

Certain Borough employees are also covered by Federal Insurance Contribution Act

Accounting and Financial Reporting for Pensions – GASB #68

The Governmental Accounting Standards Board (GASB) has issued Statement No. 68 "Accounting and Financial Reporting for Public Employees Pensions" and is effective for fiscal years beginning after June 15, 2014. This statement requires the State of New Jersey to calculate and allocate, for note disclosure purposes only, the unfunded net pension liability of Public Employees Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS) of the participating municipality as of December 31, 2015. The statement does not alter the amounts of funds that must be budgeted for pension payments under existing state law.

Under accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, any unfunded net pension liability of the municipality, allocated by the State of New Jersey, is not required to be reported in the financial statements as presented and any pension contributions required to be paid are raised in that year's budget and no liability is accrued at December 31, 2015.

Public Employees Retirement System (PERS)

At June 30, 2015, the State reported a net pension liability of \$1,357,065.00 for the Borough of Alpha's proportionate share of the total net pension liability. The total pension liability for the June 30, 2015 measurement date was determined by an actuarial valuation as of July 1, 2014, which was rolled forward to June 30, 2015. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2015, the Borough's proportion was 0.0060453737 percent, which was an increase of 0.0006233963 percent from its proportion measured as of June 30, 2014.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

For the year ended June 30, 2015, the State recognized an actuarially determined pension expense of \$98,254.00 for the Borough of Alpha's proportionate share of the total pension expense. The pension expense recognized in the Borough's financial statement based on the April 1, 2015 billing was \$44,698.00.

At June 30, 2015, the State reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Inflow of Resources</u>	<u>Deferred Outflow of Resources</u>
Differences between expected and actual experience		\$32,375.00
Changes of assumptions		145,738.00
Net difference between projected and actual earnings on pension plan investments	\$21,819.00	
Changes in proportion and differences between Borough contributions and proportionate share of contributions	<u>54,936.00</u>	<u>99,023.00</u>
	<u>\$76,755.00</u>	<u>\$277,136.00</u>

Other local amounts reported by the State as the Borough's proportionate share of deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in the State's actuarially calculated pension expense as follows:

<u>Year Ended June 30</u>	<u>Amount</u>
2016	\$36,819.00
2017	\$36,819.00
2018	\$36,819.00
2019	\$51,944.00
2020	\$37,980.00

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Additional Information

Collective balances at June 30, 2015 and 2014 are as follows

	<u>6/30/2015</u>	<u>6/30/2014</u>
Collective deferred outflows of resources	\$5,086,138,484	\$1,032,618,058
Collective deferred inflows of resources	478,031,236	1,726,631,532
Collective net pension liability - local	22,447,996,119	18,722,735,003
Borough's Proportion	0.0060453737%	0.0054219774%

Actuarial Assumptions

The total pension liability for the June 30, 2015 measurement date was determined by an actuarial valuation as of July 1, 2014, which rolled forward to June 30, 2015. The total pension liability for the June 30, 2014 measurement date was determined by an actuarial valuation as of July 1, 2013. These actuarial valuations used the following assumptions:

	<u>June 30, 2014</u>	<u>June 30, 2015</u>
Inflation	3.01 Percent	3.04 Percent
Salary Increases (based on age)		
2012-2021	2.15-4.40 Percent	2.15-4.40 Percent
Thereafter	3.15-5.40 Percent	3.15-5.40 Percent
Investment Rate of Return	7.90 Percent	7.90 percent

Mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirement and beneficiaries of former members with adjustments for mortality improvements from the base year of 2012 based on Projection Scale AA. The RP-2000 Disabled Mortality Tables (setback 3 years for males and setback 1 year for females) are used to value disabled retirees

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Actuarial Assumptions (Continued)

The actuarial assumptions used were based on the results of an actuarial experience study for the period July 1, 2008 to June 30, 2011. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2014 and June 30, 2015 are summarized in the following table:

<u>Asset Class</u>	<u>June 30, 2015</u>		<u>June 30, 2014</u>	
	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00%	1.04%	6.00%	0.80%
Core Bond			1.00%	2.49%
Intermediate Term Bonds			11.20%	2.26%
Mortgages	2.10%	1.62%	2.50%	2.17%
High Yield Bonds	2.00%	4.03%	5.50%	4.82%
Inflation Indexed Bonds	1.50%	3.25%	2.50%	3.51%
Broad U.S. Equities	27.25%	8.52%	25.90%	8.22%
Developed Foreign Markets	12.00%	6.88%	12.70%	8.12%
Emerging Market Equities	6.40%	10.00%	6.50%	9.91%
Private Equity	9.25%	12.41%	8.25%	13.02%
Hedge Funds/Absolute Returns	12.00%	4.72%	12.25%	4.92%
Real Estate (Property)	2.00%	6.83%	3.20%	5.80%
Commodities	1.00%	5.32%	2.50%	5.35%
U.S. Treasuries	1.75%	1.64%		
Investment Grade Credit	10.00%	1.79%		
Global Debt ex US	3.50%	-0.40%		
REIT	4.25%	5.12%		
	<u>100.00%</u>		<u>100.00%</u>	

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 4.90% and 5.39% as of June 30, 2015 and 2014, respectively. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.9%, and a municipal bond rate of 4.30% and 4.29% as of June 30, 2015 and 2014, respectively, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the average of the last five years of contributions made in relation to the last five years of recommended contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2033. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2033, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the collective net pension liability to changes in the discount rate.

The following presents the collective net pension liability of the participating employers as of June 30, 2015 respectively, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1 -percentage point lower or 1-percentage-point higher than the current rate:

	June 30, 2015		
	1% Decrease <u>3.90%</u>	At Current Discount Rate <u>4.90%</u>	1% Increase <u>5.90%</u>
Borough's proportionate share of the pension liability	\$1,686,666.00	\$1,357,065.00	\$1,080,730.00

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS).

NOTE 7: COMPENSATED ABSENCES

Under the existing policy of the Borough, employees are allowed to accumulate unused vacation pay over the life of their working careers which may be taken as time off or paid at a later date. The accumulated cost of such unpaid compensation is not required to be reported in the financial statements as presented but has been calculated to be \$40,000.00. The Borough has a reserve for accumulated leave with a balance of \$34,407.68.

NOTE 8: LITIGATION

The Borough Attorney's letter did not indicate any litigation, claims or contingent liabilities that are either not covered by the Borough's insurance carrier or would have a material financial impact on the Borough.

NOTE 9: TAX APPEALS

There are tax appeals filed with the County and State Tax Court of New Jersey requesting a reduction of assessments for the year 2015. Any reduction in assessed valuation will result in a refund of prior years' taxes in the year of settlement, which may be funded from tax revenues through the establishment of a reserve or by the issuance of refunding bonds per N.J.S.A. 40A:2-51.

NOTE 10: CONTINGENT LIABILITIES

The Borough participates in several state financial assistance grant programs. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditure of funds for eligible purposes. Findings and questioned costs, if any, relative to federal and state financial assistance programs will be discussed in detail in Part II of the 2015 audit report. In addition, these programs are also subject to compliance and financial audits by the grantors or their representatives. As of December 31, 2015, the Borough does not believe that any material liabilities will result from such audits.

NOTE 11: RISK MANAGEMENT

The Borough is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions, injuries to employees; and natural disasters. The Borough maintains commercial insurance coverage through the Public Alliance Insurance Fund covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Borough. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.



NOTE 12: INTERFUND RECEIVABLES AND PAYABLES

The following interfund balances remained on the balance sheets at December 31, 2015:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
Current Fund	\$737,898.62	\$965,755.00
Grant Fund	1,413.08	
Animal Control Fund		1,296.33
Trust Other Fund	964,044.92	250,000.00
General Capital Fund	250,000.00	243,409.40
Sewer Utility Operating Fund		286,704.73
Sewer Utility Capital Fund	128,761.84	335,250.00
Public Assistance Fund	297.00	
	<u>\$2,082,415.46</u>	<u>\$2,082,415.46</u>

All balances resulted from the time lag between the dates that payments between funds are made.

NOTE 13: DEFERRED LOCAL DISTRICT SCHOOL TAXES

New Jersey statutes provide for the deferral of liability for not more than 50% of the annual levy when school taxes are raised on a school year basis and such taxes have not been requisitioned by the school district.

LOCAL DISTRICT SCHOOL TAX

	BALALNCE DECEMBER 31, <u>31, 2015</u>	BALALNCE DECEMBER 31, <u>31, 2014</u>
Balance of Tax	\$1,246,900.10	\$1,222,549.30
Deferred	<u>1,028,045.62</u>	<u>1,028,045.62</u>
School Tax Payable	<u>218,854.48</u>	<u>194,503.68</u>

NOTE 14: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2015, the following deferred charges are shown on the balance sheets of the various funds:

	BALANCE DECEMBER 31, <u>2015</u>	2016 BUDGET <u>APPROPRIATION</u>
Current Fund:		
Tax Maps	\$12,000.00	\$12,000.00
Overexpenditure of Appropriation Reserves	<u>2,055.00</u>	<u>2,055.00</u>
	<u>\$14,055.00</u>	<u>\$14,055.00</u>

NOTE 15: POST-RETIREMENT HEALTH BENEFITS

As at December 31, 2015, the Borough of Alpha had no obligation to provide post-retirement health benefits.

NOTE 16: SUBSEQUENT EVENTS

The Borough has evaluated subsequent events occurring after the financial statement date through July 19, 2016 which is the date the financial statements were available to be issued. Based upon this evaluation, the Borough has determined that there are no material subsequent events needed to be disclosed.

BOROUGH OF ALPHA

SUPPLEMENTARY SCHEDULES

YEARS ENDED DECEMBER 31, 2015 AND 2014

BOROUGH OF ALPHA

CURRENT FUND

SCHEDULE OF CASH - TREASURER

	<u>REF.</u>	<u>CURRENT FUND</u>	<u>GRANT FUND</u>
Balance, December 31, 2014	A	\$ 3,449,916.10	\$ 19,121.12
Increased by Receipts:			
Property Taxes Receivable	A-5	\$ 6,543,943.47	\$
Reserve for Sale of Municipal Assets	A-15	0.00	
Revenue Accounts Receivable	A-12	291,815.53	
Miscellaneous Revenue Not Anticipated	A-2	112,169.70	
State of N.J.- Senior Citizens and Veterans Deductions	A-8	39,395.88	
Interfunds	A-13:A-25	401,589.87	8,980.07
Grants Receivable	A-17		20,354.00
Reserve for Grants - Unappropriated	A-15		213.17
Reserve for Miscellaneous Deposits	A-14	3,348.00	
2015 Appropriation-Refunds	A-3	<u>49,062.52</u>	
		<u>7,441,324.97</u>	<u>29,547.24</u>
		\$ 10,891,241.07	\$ 48,668.36
Decreased by Disbursements:			
2015 Appropriations	A-3	\$ 2,085,959.48	\$
2014 Appropriation Reserves	A-18	279,294.67	
Local District School Tax	A-23	3,080,403.20	
County Taxes Payable	A-22	1,434,737.85	
Refund of Tax Overpayments	A-16	6,576.17	
Reserve for Grants-Appropriated	A-20		11,997.42
Interfunds	A-13:A-25	1,231,359.65	7,713.17
Municipal Open Space Tax	A-24	84,978.25	
Reserve for Miscellaneous Deposits	A-14	91,489.96	
Refund of Prior Year Revenue	A-1	<u>2,583.31</u>	
		<u>8,297,382.54</u>	<u>19,710.59</u>
Balance, December 31, 2015	A	\$ <u>2,593,858.53</u>	\$ <u>28,957.77</u>

BOROUGH OF ALPHA

CURRENT FUND

SCHEDULE OF CASH - COLLECTOR

REF.

Increased by Receipts:

Property Taxes Receivable	A-9	\$	6,370,833.39	
Tax Overpayments	A-16		6,576.17	
Prepaid Taxes	A-21		43,421.12	
Revenue Accounts Receivable	A-12		32,690.00	
Miscellaneous Revenue Not Anticipated	A-2		2,915.83	
Outside Liens	A-14		<u>87,506.96</u>	
				\$ <u>6,543,943.47</u>

Decreased by Disbursements:

Payments to Treasurer	A-4			\$ <u><u>6,543,943.47</u></u>
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"A-6"

BOROUGH OF ALPHA

CURRENT FUND

SCHEDULE OF CHANGE FUNDS

<u>DEPARTMENT</u>	BALANCE DECEMBER 31, <u>2015</u>	BALANCE DECEMBER 31, <u>2014</u>
Tax Collector	\$ 25.00	\$ 25.00
Municipal Court	50.00	50.00
Clerk	<u>100.00</u>	<u>100.00</u>
	\$ <u>175.00</u>	\$ <u>175.00</u>
<u>REF.</u>	A	A

BOROUGH OF ALPHA

CURRENT FUND

SCHEDULE OF DEFERRED CHARGES

	<u>REF.</u>	<u>AUTHORIZATION</u> <u>(N.J.S.A. 40A: 4-55)</u> <u>TAX MAPS - 2009</u>	<u>AUTHORIZATION</u> <u>(N.J.S.A. 40A: 4-55)</u> <u>TAX MAPS - 2010</u>	<u>AUTHORIZATION</u> <u>(N.J.S.A. 40A: 4-55)</u> <u>TAX MAPS - 2013</u>	<u>OVER-</u> <u>EXPENDITURE OF</u> <u>APPROPRIATIONS</u>	<u>TOTAL</u>
Balance, December 31, 2014	A	\$ 5,000.00	\$ 2,000.00	\$ 16,000.00	\$ 7,695.33	\$ 30,695.33
Increased by:						
2015 Authorization	A-3	\$ 5,000.00	\$ 2,000.00	\$ 16,000.00	\$ 2,055.00	\$ 2,055.00
		\$ 5,000.00	\$ 2,000.00	\$ 16,000.00	\$ 9,750.33	\$ 32,750.33
Decreased by:						
Budget Appropriation	A-3	5,000.00	2,000.00	4,000.00	7,695.33	18,695.33
Balance, December 31, 2015	A	\$ 5,000.00	\$ 2,000.00	\$ 12,000.00	\$ 2,055.00	\$ 14,055.00

BOROUGH OF ALPHA

CURRENT FUND

SCHEDULE OF DUE STATE OF NEW JERSEY  
FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS  
PER CHAPTER 20, P.L. 1971

	<u>REF.</u>		
Balance, December 31, 2014	A	\$	16,131.48
Increased by:			
Senior Citizens Deductions Per Tax Billing		\$	9,750.00
Veterans Deductions Per Tax Billing			30,500.00
Veterans Deductions Allowed by Tax Collector			<u>1,000.00</u>
			41,250.00
		\$	<u>57,381.48</u>
Decreased by:			
Deductions Disallowed by Collector:			
Received in Cash From State	A-4	\$	39,395.88
2014 Deductions Disallowed by Tax Collector			<u>750.00</u>
			40,145.88
Balance, December 31, 2015	A	\$	<u><u>17,235.60</u></u>

ANALYSIS OF STATE SHARE OF 2015  
SENIOR CITIZENS AND VETERANS DEDUCTIONS

Senior Citizens Deductions Per Tax Billing		\$	9,750.00
Veterans Deductions Per Tax Billing			30,500.00
Deductions Allowed by Tax Collector:			
Veterans			<u>1,000.00</u>
		\$	41,250.00
Less: Deductions Disallowed by Tax Collector:			
Senior Citizens			<u>750.00</u>
	A-9	\$	<u><u>40,500.00</u></u>



BOROUGH OF ALPHA

CURRENT FUND

SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

YEAR	BALANCE	2015	CASH COLLECTIONS		CANCELED	BILL	TRANSFERRED	BALANCE
	DECEMBER		LEVY	2014				
	31, 2014						TITLE LIENS	31, 2015
2011	\$ 3,088.92	\$	\$	\$	\$	\$	\$	\$ 3,088.92
2012	3,508.39							3,508.39
2013	4,099.93							4,099.93
2014	165,938.69			159,245.00		1,352.04		8,045.73
	<u>\$ 176,635.93</u>	<u>\$</u>	<u>\$</u>	<u>\$ 159,245.00</u>	<u>\$</u>	<u>\$ 1,352.04</u>	<u>\$</u>	<u>\$ 18,742.97</u>
2015		6,460,360.28	29,149.37	6,252,088.39	8,074.09		12,781.75	158,266.68
	<u>\$ 176,635.93</u>	<u>\$ 6,460,360.28</u>	<u>\$ 29,149.37</u>	<u>\$ 6,411,333.39</u>	<u>\$ 8,074.09</u>	<u>\$ 1,352.04</u>	<u>\$ 12,781.75</u>	<u>\$ 177,009.65</u>
REF.	A		A-2:A-21	A-2			A-10	A

REF.

Cash-Collector	A-5	\$ 6,370,833.39
State Share of Senior Citizens and Veterans Deductions	A-8	<u>40,500.00</u>
		<u>\$ 6,411,333.39</u>

ANALYSIS OF 2015 PROPERTY TAX LEVY

<u>TAX YIELD</u>		
General Property Tax		\$ 6,449,849.11
Added and Omitted Tax (54:4-63.1 et.seq.)		<u>10,511.17</u>
		<u>\$ 6,460,360.28</u>

TAX LEVY

Local District School Tax	A-23	\$ 3,104,754.00
County Taxes:		
County Tax	A-22	\$ 1,358,446.31
County Open Space	A-22	76,291.54
Due County for Added Taxes (54:4-63.1 et.seq.)	A-22	<u>1,764.91</u>
		1,436,502.76
Local Tax for Municipal Purposes	A-2	1,825,240.93
Municipal Open Space	A-24	84,978.25
Additional Tax Levied		<u>8,884.34</u>
		1,919,103.52
		<u>\$ 6,460,360.28</u>

"A-10"

BOROUGH OF ALPHA

CURRENT FUND

SCHEDULE OF TAX TITLE LIENS

	<u>REF.</u>		
Balance, December 31, 2014	A	\$	86,410.43
Increased by:			
Transfers From Taxes Receivable	A-9	\$	12,781.75
Added Charges			<u>675.78</u>
			13,457.53
		\$	<u>99,867.96</u>
Balance, December 31, 2015	A	\$	<u>99,867.96</u>

"A-11"

SCHEDULE OF PROPERTY ACQUIRED FOR TAXES  
(AT ASSESSED VALUATION)

Balance, December 31, 2014	A	\$	9,592.50
Balance, December 31, 2015	A	\$	<u>9,592.50</u>

BOROUGH OF ALPHA

CURRENT FUND

SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2014</u>	<u>ACCRUED IN 2015</u>	<u>COLLECTED BY TREASURER/ COLLECTOR</u>	<u>BALANCE DECEMBER 31, 2015</u>
Clerk:					
Licenses:					
Alcoholic Beverage Licenses	A-2	\$	\$ 7,266.92	\$ 7,266.92	\$
Other	A-2		8,510.00	8,510.00	
Construction Code Official:					
Fees and Permits	A-2		37,068.00	37,068.00	
Municipal Court:					
Fines and Costs	A-2	708.28	11,387.79	11,863.47	232.60
Interest on Investments and Deposits	A-2		1,360.14	1,360.14	
Energy Receipts Tax	A-2		207,430.00	207,430.00	
Consolidated Municipal Property Tax Relief Aid	A-2		18,317.00	18,317.00	
Interest and Costs on Taxes	A-2		32,690.00	32,690.00	
		<u>\$ 708.28</u>	<u>\$ 324,029.85</u>	<u>\$ 324,505.53</u>	<u>\$ 232.60</u>
	<u>REF.</u>	A			A
Tax Collector	A-5			\$ 32,690.00	
Treasurer	A-4			<u>291,815.53</u>	
				<u>\$ 324,505.53</u>	

BOROUGH OF ALPHA

CURRENT FUND

SCHEDULE OF INTERFUNDS

	REF.	TOTAL	GRANT FUND	ANIMAL CONTROL TRUST FUND	TRUST OTHER FUNDS	GENERAL CAPITAL FUND	SEWER CAPITAL FUND	WATER/SEWER UTILITY OPERATING FUND	PUBLIC ASSISTANCE FUND
Balance, December 31, 2014									
Due From	A	\$ 453,479.86	\$	\$ 1,296.33	\$	\$	\$ 405,250.00	\$ 46,933.53	\$
Due To	A	<u>1,511,106.02</u>	<u>2,679.98</u>	<u></u>	<u>880,355.22</u>	<u>627,773.82</u>	<u></u>	<u></u>	<u>297.00</u>
Treasurer-Receipts	A-4	401,589.87	7,713.17		84,978.25	238,898.45	70,000.00		
Treasurer-Disbursements	A-4	<u>1,231,359.65</u>	<u>8,980.07</u>	<u></u>	<u>1,288.55</u>	<u>1,081,672.27</u>	<u></u>	<u>139,418.76</u>	<u></u>
Balance, December 31, 2015									
Due From	A	\$ 737,898.62	\$	\$ 1,296.33	\$	\$ 215,000.00	\$ 335,250.00	\$ 186,352.29	\$
Due To	A	<u><u>965,755.00</u></u>	<u><u>1,413.08</u></u>	<u><u></u></u>	<u><u>964,044.92</u></u>	<u><u></u></u>	<u><u></u></u>	<u><u></u></u>	<u><u>297.00</u></u>

BOROUGH OF ALPHA

CURRENT FUND

SCHEDULE OF RESERVE FOR MISCELLANEOUS DEPOSITS

	BALANCE DECEMBER <u>31, 2014</u>	CASH <u>RECEIPTS</u>	CASH <u>DISBURSEMENTS</u>	BALANCE DECEMBER <u>31, 2015</u>
Due State of New Jersey:	\$	\$	\$	\$
DCA Fees	747.00	2,948.00	3,658.00	37.00
Marriage License Fees	25.00	400.00	325.00	100.00
Plumbing Inspections	2,769.00			2,769.00
Master Plan	10,526.44			10,526.44
Tax Maps	12,513.00			12,513.00
Community Day	1,583.60			1,583.60
Revaluation of Property	2,289.00			2,289.00
Historical Books	1,480.00			1,480.00
Outside Liens		<u>87,506.96</u>	<u>87,506.96</u>	
	\$ <u>31,933.04</u>	\$ <u>90,854.96</u>	\$ <u>91,489.96</u>	\$ <u>31,298.04</u>
<u>REF.</u>	A		A-4	A
Treasurer	A-4	\$ 3,348.00		
Tax Collector	A-5	<u>87,506.96</u>		
		\$ <u>90,854.96</u>		

BOROUGH OF ALPHA

GRANT FUND

SCHEDULE OF RESERVE FOR GRANTS-UNAPPROPRIATED

<u>GRANT/PROGRAM</u>	BALANCE DECEMBER 31, 2014	<u>RECEIPTS</u>	APPLIED TO <u>RECEIVABLES</u>	BALANCE DECEMBER 31, 2015
Recycling Tonnage Grant	\$ 6,598.01	\$	\$ 6,598.01	\$
Clean Communities Program	2,315.79	36.37	2,315.79	36.37
Municipal Court Alcohol Education and Rehabilitation Fund	<u>1,300.59</u>	<u>176.80</u>	<u>1,300.59</u>	<u>176.80</u>
	\$ <u>10,214.39</u>	\$ <u>213.17</u>	\$ <u>10,214.39</u>	\$ <u>213.17</u>
<u>REF.</u>	A	A-4	A-17	A

BOROUGH OF ALPHA

CURRENT FUND

SCHEDULE OF TAX OVERPAYMENTS

REF.

Increased by:

Cash Receipts

A-5

\$ 6,576.17

\$ 6,576.17

Decreased by:

Cash Disbursements

A-4

\$ 6,576.17

BOROUGH OF ALPHA

GRANT FUND

SCHEDULE OF GRANTS RECEIVABLE

<u>GRANT</u>	BALANCE DECEMBER 31, 2014	ACCRUED 2015 BUDGET	RECEIVED	UNAPPROPRIATED APPLIED	BALANCE DECEMBER 31, 2015
Clean Communities Grant	\$	\$ 9,815.79	\$ 7,500.00	\$ 2,315.79	\$
Recycling Tonnage Grant		6,598.01		6,598.01	
Alcohol Education and Rehab.		1,300.59		1,300.59	
Highlands Grant	4,761.90				4,761.90
Highlands Plan Conformance	33,941.51		12,854.00		21,087.51
	<u>38,703.41</u>	<u>17,714.39</u>	<u>20,354.00</u>	<u>10,214.39</u>	<u>25,849.41</u>
<u>REF.</u>	A	A-2	A-4	A-15	A



## BOROUGH OF ALPHA

## CURRENT FUND

## SCHEDULE OF 2014 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2014	ADJUSTED BALANCE	PAID OR CHARGED	OVEREXPENDED	BALANCE LAPSED
<u>Salaries and Wages:</u>					
Administrative and Executive	\$ 592.67	\$ 1,887.22	\$ 1,294.55		\$ 592.67
Municipal Clerk	1,036.75	3,859.51	2,822.76		1,036.75
Financial Administration	739.00	4,203.60	3,465.59		738.01
Collector of Taxes	12.24	899.55	887.31		12.24
Assessment of Taxes	742.47	742.47	742.47		
Public Buildings and Grounds	2,579.27	2,827.22	247.95		2,579.27
Planning Board	670.87	670.87	539.33		131.54
Police	5,666.00	6,186.00	520.00		5,666.00
Municipal Court	12,201.80	12,201.80			12,201.80
Public Defender	1,650.00	1,650.00			1,650.00
Municipal Prosecutor	1,700.04	1,700.04			1,700.04
Emergency Management Services	1,510.08	1,671.74	161.66		1,510.08
Streets and Roads		6,186.59	6,186.59		
Animal Regulation	342.48	857.48	515.00		342.48
Building Inspection	1,981.21	3,110.63	2,742.17		368.46
<u>Other Expenses:</u>					
Administrative and Executive	1,450.00	6,341.05	4,921.39		1,419.66
Municipal Clerk	647.99	647.99			647.99
Elections	137.50	137.50			137.50
Financial Administration:					
Other Expenses	481.33	834.25	352.92		481.33
Audit Services	25.00	25.00			25.00
Payroll Services	509.94	509.94	502.15		7.79
Assessment of Taxes	15.78	67.48	51.70		15.78
Collector of Revenues	648.92	746.62	97.70		648.92
Liquidation of Tax, Title Liens and Foreclosed P	1,000.00	1,000.00			1,000.00
Legal Services	597.52	597.52	597.52		
Engineering Services	2,667.07	2,667.07	489.00		2,178.07
Public Buildings and Grounds	39,547.07	39,918.30	31,899.59		8,018.71
Planning Board	10,207.52	10,207.52			10,207.52
Insurance:					
Group Insurance for Employees	2,393.65	12,206.19	9,812.54		2,393.65
Fire	3,023.00	3,023.00			3,023.00
Police	5,000.00	5,000.00			5,000.00
Municipal Court	953.38	953.38	491.60		461.78
Emergency Management Services	2,300.00	2,300.00			2,300.00
Streets and Roads	5,402.87	7,984.42	10,039.42	2,055.00	
Board of Health	3,200.00	3,200.00			3,200.00
Sanitation	3,009.93	3,009.93			3,009.93
Animal Regulation	1,250.00	1,250.00			1,250.00
Celebration of Public Events	5,142.39	5,142.39			5,142.39

BOROUGH OF ALPHA

CURRENT FUND

SCHEDULE OF 2014 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2014	ADJUSTED BALANCE	PAID OR CHARGED	OVEREXPENDED	BALANCE LAPSED
<u>Other Expenses ( Continued):</u>					
Recreation Department	1.67	1.67			1.67
Building Inspection	800.00	800.00			800.00
Maintenance of Free Public Library	24,972.09	26,924.43	26,924.43		
Accumulated Leave ( Deferred Sick)	5,000.00	5,000.00	5,000.00		
Unclassified:					
Gasoline	6,008.15	6,008.15			6,008.15
Street Lighting	2,896.69	2,896.69	2,330.45		566.24
Telephone	4,295.62	4,574.63	279.01		4,295.62
Electricity	4,147.43	4,147.43	635.87		3,511.56
Maintaining and Upgrading computers	2,946.08	4,534.07	1,920.49		2,613.58
Contribution to:					
Social Security System	272.21	272.21	272.21		
Public Employees Retirement System	11.00	11.00			11.00
Unemployment Compensation Insurance	448.23	515.44	74.84		440.60
Purchase of Fire Truck	10,974.00	10,974.00	10,974.00		
Improvements to Public Property	28,655.00	30,000.00	30,000.00		
Judgements	10,000.00	10,000.00	10,000.00		
Improvements to Curbing	10,000.00	10,000.00	10,000.00		
Purchase of Public Works Equipment	5,000.00	5,000.00	5,000.00		
Improvements to Roads	104,350.00	104,350.00	104,350.00		
Improvements to Public Works Vehicles	30,000.00	30,000.00	30,000.00		
	<u>\$ 371,813.91</u>	<u>\$ 412,433.99</u>	<u>\$ 317,142.21</u>	<u>2,055.00</u>	<u>\$ 97,346.78</u>
	REF.	A: A-18	A-4		A-1
Cash Disbursements	A-4		\$ 279,294.67		
Reserve for Encumbrances	A-19		<u>37,847.54</u>		
			<u>\$ 317,142.21</u>		
Budget - Reserved	A-18	\$ 371,813.91			
Reserve for Encumbrances	A-19	<u>40,620.08</u>			
		<u>\$ 412,433.99</u>			

BOROUGH OF ALPHA

CURRENT FUND

SCHEDULE OF RESERVE FOR ENCUMBRANCES

	<u>REF.</u>		
Balance, December 31, 2014	A	\$	40,620.08
Increased by:			
Budget Appropriations	A-3		55,866.94
		\$	<u>96,487.02</u>
Decreased by:			
Transferred to Appropriation Reserves	A-18		<u>40,620.08</u>
Balance, December 31, 2015	A	\$	<u><u>55,866.94</u></u>

BOROUGH OF ALPHA

GRANT FUND

SCHEDULE OF RESERVE FOR GRANTS-APPROPRIATED

<u>GRANT/PROGRAM</u>	BALANCE DECEMBER 31, 2014	2015 BUDGET APPROPRIATIONS	PAID OR CHARGED	BALANCE DECEMBER 31, 2015
Clean Communities Grant	\$ 258.64	\$ 9,815.79	\$ 5,714.76	\$ 4,359.67
Recycling Tonnage Grant	6,934.30	6,598.01	6,282.66	7,249.65
Drunk Driving Enforcement Fund	848.40			848.40
Highlands Grant	599.77			599.77
Municipal Court Alcohol Rehabilitation Fund	3,120.79	1,300.59		4,421.38
Municipal Alliance - Alcohol Edud & Rehab	4,083.80			4,083.80
S.L.A.H.E.O.P.	124.72			124.72
Body Armor Replacement Fund	378.19			378.19
Highlands Plan Conformance	33,941.51			33,941.51
	<u>\$ 50,290.12</u>	<u>\$ 17,714.39</u>	<u>\$ 11,997.42</u>	<u>\$ 56,007.09</u>

REF.

A

A-3

A-4

A

2,315.79

"A-21"

BOROUGH OF ALPHA

CURRENT FUND

SCHEDULE OF PREPAID TAXES

	<u>REF.</u>		
Balance, December 31, 2014 (2015 Taxes)	A	\$	29,149.37
Increased by:			
Collection - 2016 Taxes	A-5		43,421.12
		\$	<u>72,570.49</u>
Decreased by:			
Applied to Taxes Receivable	A-9		<u>29,149.37</u>
Balance, December 31, 2015 (2016 Taxes)	A	\$	<u><u>43,421.12</u></u>

"A-22"

SCHEDULE OF COUNTY TAXES PAYABLE

Balance, December 31, 2014	A	\$	2.17
2015 Tax Levy:			
County Tax	A-1:A-9	\$	1,358,446.31
County Open Space	A-1:A-9		76,291.54
Added County Taxes	A-1:A-9		<u>1,764.91</u>
			<u>1,436,502.76</u>
		\$	<u>1,436,504.93</u>
Decreased by:			
Cash Disbursements	A-4		<u>1,434,737.85</u>
Balance, December 31, 2015	A	\$	<u><u>1,767.08</u></u>

"A-23"

BOROUGH OF ALPHA

CURRENT FUND

SCHEDULE OF LOCAL DISTRICT SCHOOL TAX PAYABLE

	<u>REF.</u>			
Balance, December 31, 2014				
School Tax Deferred		\$	1,028,045.62	
School Tax Payable	A		<u>194,503.68</u>	\$
				1,222,549.30
Increased by:				
Levy Calendar Year 2015	A-9			<u>3,104,754.00</u>
				\$ <u>4,327,303.30</u>
Decreased by:				
Payment to Local District School	A-4			<u>3,080,403.20</u>
Balance, December 31, 2015:				
School Tax Deferred		\$	1,028,045.62	
School Tax Payable	A		<u>218,854.48</u>	\$
				<u><u>1,246,900.10</u></u>
2015 Liability for Local District School Tax:				
Taxes Paid				\$ 3,080,403.20
Taxes Payable, December 31, 2015				<u>218,854.48</u>
				\$ <u>3,299,257.68</u>
Less: Taxes Payable, December 31, 2014				<u>194,503.68</u>
Amount Charged to 2015 Operations	A-1			\$ <u><u>3,104,754.00</u></u>

"A-24"

SCHEDULE OF MUNICIPAL OPEN SPACE TAX PAYABLE

Increased by:				
Levy Calendar Year 2015	A-1:A-9			\$ 84,978.25
Decreased by:				
Cash Disbursements	A-4			\$ <u>84,978.25</u>

BOROUGH OF ALPHA

GRANT FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>
Balance, December 31, 2014			
Due From	A	\$ 2,679.98	\$ 2,679.98
Cash Receipts	A-4	\$ <u>8,980.07</u>	\$ <u>8,980.07</u>
Cash Disbursements	A-4	\$ <u>7,713.17</u>	\$ <u>7,713.17</u>
Balance, December 31, 2015			
Due From	A	\$ <u><u>1,413.08</u></u>	\$ <u><u>1,413.08</u></u>

BOROUGH OF ALPHATRUST FUNDSCHEDULE OF CASH-TREASURER

	<u>REF.</u>	<u>ANIMAL CONTROL</u>	<u>TRUST OTHER</u>
Balance, December 31, 2014	B	\$ 1,557.61	\$ 464,595.50
Increased by Receipts:			
Animal License Fees	B-2	\$ 2,797.53	\$
Due to State of New Jersey	B-3	262.80	
Various Reserves and Deposits	B-5		1,151,019.87
Interfunds	B-6		1,288.55
		<u>3,060.33</u>	<u>1,152,308.42</u>
		\$ <u>4,617.94</u>	\$ <u>1,616,903.92</u>
Decreased by Disbursements:			
Expenditures Under R.S.4:19-15.11	B-2	\$ 1,024.71	\$
Due to State of New Jersey	B-3	256.20	
Various Reserves and Deposits	B-5		1,052,111.00
Interfunds	B-6		84,978.25
		<u>1,280.91</u>	<u>1,137,089.25</u>
Balance, December 31, 2015	B	\$ <u><u>3,337.03</u></u>	\$ <u><u>479,814.67</u></u>



"B-2"

BOROUGH OF ALPHA

TRUST FUND

SCHEDULE OF RESERVE FOR ANIMAL CONTROL TRUST FUND EXPENDITURES

	<u>REF.</u>		
Balance, December 31, 2014	B	\$	265.28
Increased by:			
License Fees Collected	B-1	\$	<u>2,797.53</u>
			3,062.81
Decreased by:			
Expenditures Under R.S.4:19-15.11:			
Cash Disbursements	B-1		<u>1,024.71</u>
Balance, December 31, 2015	B	\$	<u><u>2,038.10</u></u>

<u>LICENSE FEES COLLECTED</u>		
<u>YEAR</u>		<u>AMOUNT</u>
2013	\$	3,914.15
2014		<u>2,777.40</u>
	\$	<u><u>6,691.55</u></u>

"B-3"

SCHEDULE OF DUE STATE OF NEW JERSEY -  
ANIMAL CONTROL FUND

Balance, December 31, 2014 (Due From)	B	\$	4.00
Decreased by:			
Cash Receipts	B-1	\$	<u>262.80</u>
		\$	258.80
Increased by:			
Cash Disbursements	B-1		<u>256.20</u>
Balance, December 31, 2015 (Due To)	B	\$	<u><u>2.60</u></u>

BOROUGH OF ALPHA  
ANIMAL CONTROL FUND  
SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>
Balance, December 31, 2014:			
Due To	B	\$ 1,296.33	\$ 1,296.33
Balance, December 31, 2015:			
Due To	B	\$ <u>1,296.33</u>	\$ <u>1,296.33</u>

BOROUGH OF ALPHA

TRUST FUND

SCHEDULE OF VARIOUS RESERVES AND DEPOSITS

	BALANCE DECEMBER <u>31, 2014</u>	CASH <u>RECEIPTS</u>	CASH <u>DISBURSED</u>	BALANCE DECEMBER <u>31, 2015</u>
Escrow Deposits	\$ 294,201.58 \$	16,094.20 \$	37,227.35 \$	273,068.43
Accumulated Leave	34,407.68			34,407.68
Tax Sale Premiums	30,400.00	28,500.00	5,300.00	53,600.00
Open Space	728,433.79	84,978.25	1,288.55	812,123.49
Veteran's Memorial Park	1.30	0.31		1.61
POAA	10.00	0.01		10.01
Public Defender	1,205.51		174.00	1,031.51
Pool Fundraiser	2,210.93			2,210.93
Payroll	3,864.08	1,021,447.10	1,008,097.10	17,214.08
Historical Trust	215.85		24.00	191.85
	<u>\$ 1,094,950.72 \$</u>	<u>1,151,019.87 \$</u>	<u>1,052,111.00 \$</u>	<u>1,193,859.59</u>
<u>REF.</u>	B	B-1	B-1	B

BOROUGH OF ALPHA

TRUST FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>GENERAL CAPITAL FUND</u>	<u>CURRENT FUND</u>
Balance, December 31, 2014:				
Due From	B	\$ 880,355.22	\$	880,355.22
Due To	B	<u>250,000.00</u>	<u>250,000.00</u>	<u>                    </u>
Increased by:				
Cash Receipts	B-1	<u>1,288.55</u>	<u>                    </u>	<u>1,288.55</u>
Decreased by:				
Cash Disbursements	B-1	<u>84,978.25</u>	<u>                    </u>	<u>84,978.25</u>
Balance, December 31, 2015:				
Due From	B	\$ 964,044.92	\$	964,044.92
Due To	B	<u>250,000.00</u>	<u>250,000.00</u>	<u>                    </u>

BOROUGH OF ALPHA  
GENERAL CAPITAL FUND  
SCHEDULE OF CASH - TREASURER

	<u>REF.</u>		
Balance, December 31, 2014	C	\$	107,849.77
Increased by Receipts:			
Budget Appropriation:			
Capital Improvement Fund	C-8	\$	5,000.00
Deferred Charges to Future Taxation	C-12		50,000.00
Grants Receivable	C-9		185,000.00
Interfunds Receivable	C-10		896,782.20
Miscellaneous Deposits	C-5		384,397.00
			<u>1,521,179.20</u>
		\$	<u>1,629,028.97</u>
Decreased by Disbursements:			
Contracts Payable	C-6	\$	892,390.17
Miscellaneous Deposits	C-5		12,000.00
Interfunds Payable	C-10		54,008.38
			<u>958,398.55</u>
Balance, December 31, 2015	C:C-3	\$	<u><u>670,630.42</u></u>

"C-3"

BOROUGH OF ALPHA  
GENERAL CAPITAL FUND  
ANALYSIS OF CASH

			BALANCE DECEMBER 31, 2015
Capital Improvement Fund		\$	25,997.46
Fund Balance			4,528.33
Contracts Payable			0.00
Various Reserves			562,450.31
Interfund Payable			243,409.40
Improvement Authorizations:			
Funded Improvements Listed on "C-7"			643,242.81
Improvements Expended Set Forth on "C-5"			(411,071.20)
Interfund Receivable			(250,000.00)
Grants Receivable			(147,926.69)
		\$	<u>670,630.42</u>
	<u>REF.</u>		C:C-2

"C-4"

SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED

Balance, December 31, 2014	C		\$	2,014,250.00
Decreased by:				
2015 Budget Appropriation to Pay:				
Bond Principal	C-13	\$	60,000.00	
Loan Principal	C-11		<u>14,250.00</u>	
				<u>74,250.00</u>
Balance, December 31, 2015	C		\$	<u>1,940,000.00</u>

BOROUGH OF ALPHA

GENERAL CAPITAL FUND

SCHEDULE OF RESERVE FOR MISCELLANEOUS DEPOSITS

	BALANCE DECEMBER 31, 2014	CASH RECEIPTS	CASH DISBURSEMENTS	BALANCE DECEMBER 31, 2015
Debt Service	\$ 3,422.35	\$	\$	\$ 3,422.35
Improvements to Roads	89,375.00	204,350.00		293,725.00
Purchase of Public Works Equipment	7,363.54	10,000.00		17,363.54
Purchase of Mower	25,712.52			25,712.52
Veteran's Memorial Park	2,812.95			2,812.95
Improvements to Public Property	246.68	48,311.00		48,557.68
Improvements to Public Works Building	7,046.00			7,046.00
Purchase Public Works Vehicle	28,000.00	40,000.00		68,000.00
Police/Emergency Equipment	2,500.00			2,500.00
Improvements to Curbing	21,312.50	20,000.00		41,312.50
Recreation Equipment	2,238.11			2,238.11
Purchase of Fire Truck	23.66	10,974.00		10,997.66
Purchase Turnout Gear		12,000.00	12,000.00	
Flood Mitigation		38,762.00		38,762.00
	<u>\$ 190,053.31</u>	<u>\$ 384,397.00</u>	<u>\$ 12,000.00</u>	<u>\$ 562,450.31</u>
<u>REF.</u>	C	C-2	C-2	C

"C-6"

BOROUGH OF ALPHA

GENERAL CAPITAL FUND

SCHEDULE OF CONTRACTS PAYABLE

	<u>REF.</u>		
Balance, December 31, 2014	C	\$	508,004.68
Increased by:			
Contracts Issued	C-7		384,385.49
		\$	<u>892,390.17</u>
Decreased by:			
Cash Disbursements	C-2	\$	<u>892,390.17</u>



BOROUGH OF ALPHA

GENERAL CAPITAL FUND

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

ORD. NUMBER	IMPROVEMENT DESCRIPTION	ORDINANCE		BALANCE DECEMBER 31, 2014		PAID OR CHARGED	BALANCE DECEMBER 31, 2015	
		DATE	AMOUNT	FUNDED	UNFUNDED		FUNDED	UNFUNDED
1998-06	Tax Refunding Bond	05/12/98	\$ 45,000.00	\$ 5,680.81	\$		\$ 5,680.81	\$
2002-07	Various Improvements	06/28/02	200,000.00	369.74			369.74	
2007-09	Purchase of 2008 Dump Truck	07/24/07	105,000.00	1,311.00			1,311.00	
2008-09	Construction and Installation of a Salt Shed	04/22/08	25,000.00	1,045.41		1,045.41		
2009-07	Reconstruction of Edge Road	09/22/09	667,000.00	46,537.04			46,537.04	
2009-08	Reconstruction of the Lee Avenue Pedestrian Bridge	09/22/09	290,000.00	50,075.39		2,328.93	47,746.46	
2009-12	Site Preparation of Erection of Salt Shed	10/27/09	10,000.00	744.00		445.59	298.41	
2010-04	Rehabilitation of the Bandit Chipper	04/13/10	3,500.00	505.87			505.87	
2010-05	Purchase of a Digital Recording System	04/13/10	6,000.00	27.20			27.20	
2012-07	Removal and Replacement of North Boulevard Curbing	09/11/12	12,000.00	2,000.00			2,000.00	
2012-10	Reconstruction of North Boulevard	10/09/12	200,000.00	21,249.06			21,249.06	
2012-16	Construction of an Access Road to Municipal Property	12/27/12	10,000.00	981.25			981.25	
2013-10	Road Improvements	05/28/13	2,670,000.00	598,353.91		348,623.94	249,729.97	
2013-15	Purchase of a Pickup Truck	11/12/13	22,000.00	417.00			417.00	
2013-22	Improvements to Information Technology Infrastructure	12/10/13	17,000.00	3,931.16		3,931.16		
2014-9	Installation of Curbing and Sidewalks	06/10/14	275,000.00	275,000.00		8,611.00	266,389.00	
2014-12	Acquisition of Fire Pumper	08/12/14	530,000.00			19,399.46		8,928.80
				\$ 1,008,228.84	\$ 28,328.26	\$ 384,385.49	\$ 643,242.81	\$ 8,928.80
		<u>REF.</u>		C	C	C-6	C:C-3	C-12

BOROUGH OF ALPHA

GENERAL CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>REF.</u>	
Balance, December 31, 2014	C	\$ 20,997.46
Increased by:		
2015 Budget Appropriation	C-2	<u>5,000.00</u>
Balance, December 31, 2015	C	<u>\$ 25,997.46</u>

"C-9"

BOROUGH OF ALPHA

GENERAL CAPITAL FUND

SCHEDULE OF GRANTS RECEIVABLE

Balance, December 31, 2014	C	\$ 332,926.69
Decreased by:		
Cash Receipts	C-2	<u>185,000.00</u>
Balance, December 31, 2015	C	<u><u>\$ 147,926.69</u></u>

ANALYSIS OF BALANCE

ORDIANNCE

09-07	\$ 57,837.50
09-08	47,589.19
14-09	<u>42,500.00</u>
	<u><u>\$ 147,926.69</u></u>

BOROUGH OF ALPHA

CAPITAL FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>	<u>TRUST OTHER FUNDS</u>	<u>WATER/SEWER UTILITY CAPITAL FUND</u>
Balance, December 31, 2014					
Due From	C	\$ 877,773.82	\$ 627,773.82	\$ 250,000.00	\$
Due To	C	\$ <u>28,409.40</u>	\$ <u>                    </u>	\$ <u>                    </u>	\$ <u>28,409.40</u>
Transfer					
Treasurer-Receipts	C-2	\$ 896,782.20	\$ 896,782.20	\$	\$
Treasurer-Disbursements	C-2	<u>54,008.38</u>	<u>54,008.38</u>	<u>                    </u>	<u>                    </u>
Balance, December 31, 2015					
Due From	C	\$ 250,000.00	\$	\$ 250,000.00	\$
Due To	C	<u><u>243,409.40</u></u>	<u><u>215,000.00</u></u>	<u><u>                    </u></u>	<u><u>28,409.40</u></u>

BOROUGH OF ALPHA

GENERAL CAPITAL FUND

SCHEDULE OF NEW JERSEY ECONOMIC DEVELOPMENT LOAN PAYABLE

<u>PURPOSE</u>	<u>DATE OF ISSUE</u>		<u>ORIGINAL ISSUE</u>	<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2014</u>	<u>DECREASED</u>
Construction of New Municipal Building	3/1/96	\$	250,000.00	1.50%	\$ <u>14,250.00</u>	\$ <u>14,250.00</u>
				<u>REF.</u>	C	C-4

BOROUGH OF ALPHA

GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION-UNFUNDED

<u>ORDINANCE NUMBER</u>	<u>DESCRIPTION</u>	<u>BALANCE DECEMBER 31, 2014</u>	<u>DECREASED BY RAISED IN BUDGET</u>	<u>BALANCE DECEMBER 31, 2015</u>	<u>ANALYSIS OF BALANCE</u>	
					<u>EXPENDITURES</u>	<u>UNEXPENDED BALANCE</u>
2014-12	Acquisition of Fire Pumper	\$ <u>470,000.00</u>	\$ <u>50,000.00</u>	\$ <u>420,000.00</u>	\$ <u>411,071.20</u>	\$ <u>8,928.80</u>
		\$ <u>470,000.00</u>	\$ <u>50,000.00</u>	\$ <u>420,000.00</u>	\$ <u>411,071.20</u>	\$ <u>8,928.80</u>
<u>REF.</u>		C	C-2	C	C-3	C-7

BOROUGH OF ALPHA

GENERAL CAPITAL FUND

SCHEDULE OF GENERAL SERIAL BONDS

<u>PURPOSE</u>	<u>DATE OF ISSUE</u>	<u>ORIGINAL ISSUE</u>	<u>MATURITIES OF BONDS OUTSTANDING</u>		<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2014</u>	<u>DECREASED</u>	<u>BALANCE DECEMBER 31, 2015</u>
			<u>DATE</u>	<u>AMOUNT</u>				
General Improvement	6/1/14	\$ 2,000,000.00	6/1/16	60,000.00	3.00%	<u>2,000,000.00</u>	<u>60,000.00</u>	<u>1,940,000.00</u>
			6/1/17	70,000.00	3.00%			
			6/1/18	75,000.00	3.00%			
			6/1/19	80,000.00	3.00%			
			6/1/20	85,000.00	3.00%			
			6/1/21	90,000.00	3.00%			
			6/1/22	95,000.00	3.00%			
			6/1/23	100,000.00	3.00%			
			6/1/24	105,000.00	3.00%			
			6/1/25-26	110,000.00	3.00%			
			6/1/27-28	120,000.00	3.00%			
			6/1/29	120,000.00	3.125%			
			6/1/30-31	120,000.00	3.25%			
			6/1/32-34	120,000.00	3.50%			
						<u>\$ 2,000,000.00</u>	<u>\$ 60,000.00</u>	<u>\$ 1,940,000.00</u>
						<u>\$ 2,000,000.00</u>	<u>\$ 60,000.00</u>	<u>\$ 1,940,000.00</u>
					<u>REF.</u>	C	C-4	C

"C-14"

BOROUGH OF ALPHA

GENERAL CAPITAL FUND

SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE DECEMBER 31, 2015</u>
14-12	Acquisition of Fire Pumper	\$ <u>420,000.00</u>
		\$ <u><u>420,000.00</u></u>



BOROUGH OF ALPHA

WATER/SEWER UTILITY FUND

SCHEDULE OF CASH - TREASURER

	<u>REF.</u>	<u>OPERATING</u>	<u>CAPITAL</u>
Balance, December 31, 2014	D	\$ <u>345,672.08</u>	\$ <u>700,752.65</u>
Increased by Receipts:			
Collector	D-6	\$ 1,003,228.01	
Miscellaneous	D-3	32,315.11	
Interfunds	D-8:D-20	224,902.49	253.82
Prepaid Rents	D-22	771.94	
Overpayments	D-24	1,097.04	
Bond Anticipation Notes	D-13		1,095,000.00
Miscellaneous Reserves	D-17		3,105.00
		\$ <u>1,262,314.59</u>	\$ <u>1,098,358.82</u>
		\$ <u>1,607,986.67</u>	\$ <u>1,799,111.47</u>
Decreased by Disbursements:			
2015 Appropriations	D-4	\$ 703,118.09	
2014 Appropriation Reserves	D-10	38,267.28	
Contracts Payable	D-12		298,825.84
Miscellaneous Reserves	D-17		7,200.00
Interfunds	D-20		155,737.55
Bond Anticipation Notes	D-13		625,000.00
Accrued Interest	D-7	74,902.49	
		\$ <u>816,287.86</u>	\$ <u>1,086,763.39</u>
Balance, December 31, 2015	D	\$ <u><u>791,698.81</u></u>	\$ <u><u>712,348.08</u></u>

"D-6"

BOROUGH OF ALPHA  
WATER/SEWER UTILITY OPERATING FUND  
SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE

	<u>REF.</u>		
Balance, December 31, 2014	D	\$	52,946.55
Increased by:			
Water/Sewer Rents Levied-Net		\$	<u>1,032,467.35</u>
			1,085,413.90
Decreased by:			
Collection	D-3:D-5		<u>1,003,228.01</u>
Balance, December 31, 2015	D	\$	<u><u>82,185.89</u></u>

"D-7"

BOROUGH OF ALPHA  
WATER/SEWER UTILITY OPERATING FUND  
SCHEDULE OF ACCRUED INTEREST

	<u>REF.</u>		
Balance, December 31, 2014	D	\$	17,119.99
Increased by:			
Budget Appropriation	D-4		93,100.00
		\$	<u>110,219.99</u>
Decreased by:			
Cash Disbursements	D-5	\$	<u>74,902.49</u>
Balance, December 31, 2015	D	\$	<u><u>35,317.50</u></u>

BOROUGH OF ALPHA

WATER/SEWER UTILITY OPERATING FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>	<u>WATER/SEWER CAPITAL FUND</u>
Balance, December 31, 2014:				
Due To	D	\$ <u>61,802.24</u>	\$ <u>46,933.53</u>	\$ <u>14,868.71</u>
Increased by:				
Cash Receipts	D-5	\$ <u>224,902.49</u>	\$ <u>139,418.76</u>	\$ <u>85,483.73</u>
Balance, December 31, 2015:				
Due To	D	\$ <u><u>286,704.73</u></u>	\$ <u><u>186,352.29</u></u>	\$ <u><u>100,352.44</u></u>

"D-9"

BOROUGH OF ALPHA  
WATER/SEWER UTILITY OPERATING FUND  
SCHEDULE OF CHANGE FUND

	<u>REF.</u>		
Balance, December 31, 2014	D	\$	25.00
Balance, December 31, 2015	D	\$	<u>25.00</u>

BOROUGH OF ALPHA  
WATER/SEWER UTILITY OPERATING FUND  
SCHEDULE OF 2014 APPROPRIATION RESERVES

	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2014</u>	<u>BALANCE</u> <u>AFTER</u> <u>TRANSFERS</u>	<u>PAID OR</u> <u>CHARGED</u>	<u>BALANCE</u> <u>LAPSED</u>
Operating:				
Salaries and Wages	\$ 11,703.21	\$ 11,703.21	\$	11,703.21
Other Expenses	91,560.35	101,560.31	38,267.28	63,293.03
 Regulatory Expenditures:				
Contributions to:				
Social Security System (O.A.S.I.)	926.82	926.82		926.82
Unemployment Compensation	99.31	99.31		99.31
	<u>\$ 104,289.69</u>	<u>\$ 114,289.65</u>	<u>\$ 38,267.28</u>	<u>\$ 76,022.37</u>
<u>REF.</u>	D			D-2
Balance, December 31, 2014	D-10	\$ 104,289.69	\$	
Cash Disbursements	D-5		38,267.28	
Encumbrances Payable	D-11	<u>9,999.96</u>	<u>38,267.28</u>	
		<u>\$ 114,289.65</u>	<u>\$ 38,267.28</u>	

"D-11"

BOROUGH OF ALPHA

WATER/SEWER UTILITY OPERATING FUND

SCHEDULE OF ENCUMBRANCES PAYABLE

	<u>REF.</u>		
Balance, December 31, 2014	D	\$	9,999.96
Increased by:			
Charges to 2015 Appropriations	D-4		987.40
		\$	<u>10,987.36</u>
Decreased by:			
Transferred to Appropriation Reserves	D-10		9,999.96
			<u>9,999.96</u>
Balance, December 31, 2015	D	\$	<u><u>987.40</u></u>

"D-12"

WATER/SEWER UTILITY CAPITAL FUND

SCHEDULE OF CONTRACTS PAYABLE

Balance, December 31, 2014	D	\$	71,300.00
Increased by:			
Charges to Improvement Authorizations	D-15		294,794.17
		\$	<u>366,094.17</u>
Decreased by:			
Cash Disbursements	D-5		298,825.84
			<u>298,825.84</u>
Balance, December 31, 2015	D	\$	<u><u>67,268.33</u></u>

BOROUGH OF ALPHA  
WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF BOND ANTICIPATION NOTES

<u>ORDINANCE</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>DATE OF ISSUE OF ORIGINAL NOTE</u>	<u>DATE OF ISSUE</u>	<u>DATE OF MATURITY</u>	<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2014</u>	<u>INCREASED</u>	<u>DECREASED</u>	<u>BALANCE DECEMBER 31, 2015</u>
2011-12	Improvement to Water Utility	12/19/2012	12/16/2014	12/17/15	0.78%	\$ 705,000.00	\$	\$ 705,000.00	\$
2011-12	Improvement to Water Utility	12/19/2012	12/14/2015	12/13/16	1.50%		1,095,000.00		1,095,000.00
						<u>\$ 705,000.00</u>	<u>\$ 1,095,000.00</u>	<u>\$ 705,000.00</u>	<u>\$ 1,095,000.00</u>
						<u>REF.</u>			
						D	D-5		D
								\$ 625,000.00	
								<u>80,000.00</u>	
								<u>\$ 705,000.00</u>	



BOROUGH OF ALPHA  
WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>REF.</u>		
Balance, December 31, 2014	D	\$	118,750.00
Balance, December 31, 2015	D	\$	<u>118,750.00</u>

BOROUGH OF ALPHA  
 WATER/SEWER UTILITY CAPITAL FUND  
 SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	ORDINANCE		BALANCE DECEMBER 31, 2014		PAID OR CHARGED	BALANCE DECEMBER 31, 2015	
		DATE	AMOUNT	FUNDED	UNFUNDED		FUNDED	UNFUNDED
2010-03	Hydrants/Valves	02/23/10	\$ 35,000.00	\$ 3.43	\$	\$	3.43	\$
2010-18	Meters and Radio Frequency Remotes	12/14/10	245,000.00	4,550.00			4,550.00	
2011-04	Improvements to Water Infrastructure	05/10/11	100,000.00					
2011-12	Improvements to Water Utility	09/13/11	755,000.00		7,975.59			7,975.59
2013-04	Improvements to Sewer Infrastructure	04/09/13	900,000.00	309,157.99	130,000.00	286,405.67	22,752.32	130,000.00
2013-06	Improvements to Water Infrastructure	04/28/13	1,500,000.00	5,876.30		2,047.00	3,829.30	
2014-10	Improvements to Water System	05/21/14	700,000.00		510,390.73	6,341.50		504,049.23
				\$ 319,587.72	\$ 648,366.32	\$ 294,794.17	\$ 31,135.05	\$ 642,024.82
		REF.		D	D	D-12	D	D

BOROUGH OF ALPHA  
WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>ORDINANCE</u>		<u>BALANCE</u>	<u>BALANCE</u>
		<u>DATE</u>	<u>AMOUNT</u>	<u>DECEMBER 31, 2014</u>	<u>DECEMBER 31, 2015</u>
General Improvements:					
2010-18	Meters and Radio Frequency Remotes	12/14/10	\$ 245,000.00	\$ 245,000.00	\$ 245,000.00
2011-04	Improvements to Water Infrastructure	05/10/11	100,000.00	100,000.00	100,000.00
2011-12	Improvements to Water Utility	09/13/11	755,000.00	755,000.00	755,000.00
2013-04	Improvements to Sewer Infrastructure	04/09/13	900,000.00	900,000.00	900,000.00
2013-06	Improvements to Water System	04/28/13	1,500,000.00	1,500,000.00	1,500,000.00
2014-10	Improvements to Water System	05/21/14	700,000.00	700,000.00	700,000.00
				<u>\$ 4,200,000.00</u>	<u>\$ 4,200,000.00</u>
			<u>REF.</u>	D	D

BOROUGH OF ALPHA  
WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF MISCELLANEOUS RESERVES

<u>ACCOUNT</u>	BALANCE DECEMBER 31, 2014	CASH RECEIPTS	CASH DISBURSEMENTS	BALANCE DECEMBER 31, 2015
Waste Water Treatment Plant	\$ 1,193.37	\$	\$	\$ 1,193.37
Facility and Equipment	11,950.00		7,200.00	4,750.00
Leak Detection	45.66			45.66
Well Closings	3,720.00			3,720.00
Reserve to Pay Notes		3,105.00		3,105.00
	<u>\$ 16,909.03</u>	<u>\$ 3,105.00</u>	<u>\$ 7,200.00</u>	<u>\$ 12,814.03</u>
<u>REF.</u>	D	D-5	D-5	D

BOROUGH OF ALPHA  
WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF FIXED CAPITAL

<u>ACCOUNT</u>	BALANCE DECEMBER <u>31, 2015</u>	BALANCE DECEMBER <u>31, 2014</u>
Sanitary Sewer System	\$ 1,192,007.72	\$ 1,192,007.72
Capital Outlay	34,527.75	34,527.75
Garage	20,054.13	20,054.13
Pump System Land	778.02	778.02
Springs and Wells	7,430.11	7,430.11
Chemical Treatment Plant	16,304.99	16,304.99
Pumping Station Structure	11,179.88	11,179.88
Electric Power Pumping	15,329.94	15,329.94
Softening and Iron Removal Plant	15,298.80	15,298.80
Storage Reservoir, Tank and Standpipes	11,065.72	11,065.72
Distributions Mains and Accessories	131,561.05	131,561.05
Service Pipes and Stops	20,992.51	20,992.51
Meters, Meter Boxes and Vaults	50,338.64	50,338.64
Fire Hydrants	8,661.63	8,661.63
General Equipment	53,871.99	53,871.99
Attorney Expenditures	875.95	875.95
Engineering and Superintendent	8,216.66	8,216.66
Miscellaneous Construction	717.60	717.60
Springtown Road Pump Station	307,140.50	307,140.50
Improvements to Water Supply System	562,137.92	562,137.92
Expansion of Water System	783,848.45	783,848.45
Installation of Sewer in Industrial Park	15,596.22	15,596.22
Construction of Sanitary Sewer System Within Industrial Drive	348,089.45	348,089.45
Replacement of Water Mains on Hunterdon and Garfield Streets and Resurfacing	181,786.50	181,786.50
Trailer Vacuum	41,400.00	41,400.00
Hydrants/Valves	35,000.00	35,000.00
Franklin/Ringwood Line/Hydrant	70,000.00	70,000.00
	<u>\$ 3,944,212.13</u>	<u>\$ 3,944,212.13</u>
<u>REF.</u>	D	D

BOROUGH OF ALPHA  
WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF RESERVE FOR DEFERRED AMORTIZATION

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>DATE OF ORDINANCE</u>	<u>BALANCE DECEMBER 31, 2014</u>	<u>BALANCE DECEMBER 31, 2015</u>
General Improvements:				
2010-18	Meters and Radio Frequency Remotes	12/14/10	\$ 245,000.00	\$ 245,000.00
2011-04	Improvements to Water Infrastructure	05/10/11	15,000.00	15,000.00
2013-04	Improvements to Sewer Infrastructure	04/09/13	10,000.00	10,000.00
2013-16	Improvements to Water System	04/28/13	10,000.00	10,000.00
2014-10	Improvements to Water System	05/21/14	<u>70,000.00</u>	<u>70,000.00</u>
			<u>\$ 350,000.00</u>	<u>\$ 350,000.00</u>
		<u>REF.</u>	D	D

BOROUGH OF ALPHA  
WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>	<u>GENERAL CAPITAL FUND</u>	<u>WATER/SEWER OPERATING FUND</u>
Balance, December 31, 2014:					
Due From	D	\$ 43,278.11	\$	\$ 28,409.40	\$ 14,868.71
Due To	D	\$ <u>405,250.00</u>	\$ <u>405,250.00</u>	\$ _____	\$ _____
Increased by:					
Cash Receipts	D-5	\$ <u>253.82</u>	\$ _____	\$ _____	\$ <u>253.82</u>
Decreased by:					
Cash Disbursements	D-5	\$ <u>155,737.55</u>	\$ <u>70,000.00</u>	\$ _____	\$ <u>85,737.55</u>
Balance, December 31, 2015:					
Due From	D	\$ 128,761.84	\$	\$ 28,409.40	\$ 100,352.44
Due To	D	\$ <u><u>335,250.00</u></u>	\$ <u><u>335,250.00</u></u>	\$ <u><u>_____</u></u>	\$ <u><u>_____</u></u>

BOROUGH OF ALPHA  
WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF RESERVE FOR AMORTIZATION

	<u>REF.</u>		
Balance, December 31, 2014	D	\$	3,994,212.13
Increased by:			
Notes Paid by Budget	D-13	\$	80,000.00
Serial Bonds Paid	D-23		<u>70,000.00</u>
			<u>150,000.00</u>
Balance, December 31, 2015	D	\$	<u><u>4,144,212.13</u></u>



BOROUGH OF ALPHA  
WATER/SEWER UTILITY OPERATING FUND  
SCHEDULE OF PREPAID SEWER CHARGES

	<u>REF.</u>		
Balance, December 31, 2014	D	\$	51.46
Increased by:			
Receipts	D-5		771.94
		\$	<u>823.40</u>
Decreased by:			
Applied to Receivable	D-6		<u>51.46</u>
Balance, December 31, 2015	D	\$	<u><u>771.94</u></u>

BOROUGH OF ALPHA  
WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF WATER/SEWER SERIAL BONDS

<u>PURPOSE</u>	<u>DATE OF ISSUE</u>	<u>ORIGINAL ISSUE</u>	<u>MATURITIES OF LOANS OUTSTANDING DECEMBER 31, 2015</u>		<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2014</u>	<u>DECREASED</u>	<u>BALANCE DECEMBER 31, 2015</u>
			<u>DATE</u>	<u>AMOUNT</u>				
Improvements to Water System	6/1/2014	\$ 2,250,000.00	6/1/2016	\$ 75,000.00	3.000%	\$	\$	
			6/1/2017	80,000.00	3.000%			
			6/1/2018	85,000.00	3.000%			
			6/1/2019	90,000.00	3.000%			
			6/1/2020	95,000.00	3.000%			
			6/1/2021	100,000.00	3.000%			
			6/1/2022	105,000.00	3.000%			
			6/1/2023	110,000.00	3.000%			
			6/1/2024	115,000.00	3.000%			
			6/1/2025	115,000.00	3.000%			
			6/1/2026	120,000.00	3.000%			
			6/1/2027	125,000.00	3.000%			
			6/1/2028	130,000.00	3.000%			
			6/1/2029	135,000.00	3.125%			
			6/1/2030	140,000.00	3.250%			
			6/1/2031	140,000.00	3.250%			
			6/1/2032	140,000.00	3.500%			
			6/1/2033	140,000.00	3.500%			
			6/1/2034	140,000.00	3.500%			
						<u>\$ 2,250,000.00</u>	<u>\$ 70,000.00</u>	<u>\$ 2,180,000.00</u>
					<u>REF.</u>	D	D-21	D

BOROUGH OF ALPHA  
WATER/SEWER UTILITY OPERATING FUND  
SCHEDULE OF WATER/SEWER OVERPAYMENTS

	<u>REF.</u>	
Increased by:		
Receipts	D-5	\$ <u>1,097.04</u>
Balance, December 31, 2015	D	\$ <u><u>1,097.04</u></u>

BOROUGH OF ALPHA

WATER/SEWER UTILITY CAPITAL FUND

SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE DECEMBER 31, 2015</u>
2011-04	Improvements to Water Infrastructure	\$ 85,000.00
2013-04	Improvements to Sewer Infrastructure	130,000.00
2013-06	Improvements to Water Infrastructure	<u>630,000.00</u>
		<u>\$ 845,000.00</u>

BOROUGH OF ALPHA

PUBLIC ASSISTANCE TRUST FUND

SCHEDULE OF PUBLIC ASSISTANCE CASH - TREASURER

	<u>REF.</u>	<u>P.A.T.F.</u> <u>ACCOUNT #1</u>	<u>FUND</u> <u>TOTAL</u>
Balance, December 31, 2014	E	\$ 10,171.14	\$ 10,177.01
Increased by Receipts:			
Interest Earned	E-4	<u>10.23</u>	<u>10.23</u>
Balance, December 31, 2015	E	\$ <u>10,181.37</u>	\$ <u>10,181.37</u>

BOROUGH OF ALPHA

PUBLIC ASSISTANCE TRUST FUND

SCHEDULE OF PUBLIC ASSISTANCE CASH AND RECONCILIATION  
PER N.J.S.A. 40A:5-5

	<u>REF.</u>		
Balance, December 31, 2015	E	\$	10,181.37
Increased by:			
Cash Receipts Record			<u>12.63</u>
Balance May 31, 2016		\$	<u><u>10,194.00</u></u>

RECONCILIATION-MAY 31, 2016

	<u>P.A.T.F.</u>		<u>TOTAL</u>
	<u>ACCOUNT #1</u>		
Balance on Deposit per Statement:			
N.J. Cash Management			
Account #117-92347-171	\$ <u>10,194.00</u>	\$	<u>10,194.00</u>
Balance May 31, 2016	\$ <u><u>10,194.00</u></u>	\$	<u><u>10,194.00</u></u>

BOROUGH OF ALPHA

PUBLIC ASSISTANCE TRUST FUND

SCHEDULE OF PUBLIC ASSISTANCE CASH AND RECONCILIATION  
AS OF DECEMBER 31, 2015

	<u>REF.</u>		
Balance, December 31, 2014	E-1	\$	10,171.14
Increased by:			
Cash Receipts	E-4		<u>10.23</u>
Balance, December 31, 2015	E-1	\$	<u><u>10,181.37</u></u>

RECONCILIATION-DECEMBER 31, 2015

	<u>P.A.T.F.</u>		<u>TOTAL</u>
	<u>ACCOUNT #1</u>		
Balance on Deposit per Statement: N.J. Cash Management Account #117-92347-171		\$ <u>10,181.37</u>	\$ <u>10,181.37</u>
Balance, December 31, 2015		\$ <u><u>10,181.37</u></u>	\$ <u><u>10,181.37</u></u>

BOROUGH OF ALPHA

PUBLIC ASSISTANCE TRUST FUND

SCHEDULE OF PUBLIC ASSISTANCE REVENUES

	<u>REF.</u>	<u>P.A.T.F. ACCOUNT #1</u>	<u>FUND TOTAL</u>
Interest Earned		\$ <u>10.23</u>	\$ <u>10.23</u>
<u>TOTAL RECEIPTS</u>	E-1	\$ <u>10.23</u>	\$ <u>10.23</u>



BOROUGH OF ALPHA

PART II

REPORTS ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

SCHEDULE OF EXPENDITURES OF  
STATE FINANCIAL ASSISTANCE

NOTES TO THE SCHEDULE OF EXPENDITURES OF  
STATE FINANCIAL ASSISTANCE



# SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and Members  
of the Borough Council  
Borough of Alpha  
County of Warren  
Alpha, New Jersey 08865

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory financial statements of the various individual funds and the account group of the Borough of Alpha, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Borough's regulatory financial statements, and have issued our report thereon dated July 19, 2016. Our report disclosed that, as described in Note 1 to the financial statements, the Borough of Alpha prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with a modified accrual basis and the budget laws of the State of New Jersey, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the regulatory financial statements, we considered the Borough's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we do not express an opinion on the effectiveness of Borough's internal control.

# SUPLEE, CLOONEY & COMPANY

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Borough of Alpha's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.


Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. However, we noted certain immaterial matters involving internal control that we have reported to the Borough of Alpha in the General Comments and Recommendations Section of the audit report.

## ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Borough's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, there were immaterial instances of noncompliance which are discussed in Part III, General Comments and Recommendations Section of the audit report.

## ***Purpose of This Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of Alpha's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Alpha's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

  
CERTIFIED PUBLIC ACCOUNTANTS

  
REGISTERED MUNICIPAL ACCOUNTANT NO. 50

July 19, 2016

BOROUGH OF ALPHA

SCHEDULE OF EXPENDITURES OF STATE FINANCIAL AWARDS  
YEAR ENDED DECEMBER 31, 2015

STATE GRANTOR/PROGRAM TITLE	STATE ACCOUNT NUMBER	GRANT PERIOD		GRANT AWARD AMOUNT	2015 RECEIVED	2015 EXPENDITURES	CUMULATIVE EXPENDITURES DECEMBER 31, 2015
		FROM	TO				
<u>Department of Environmental Protection</u>							
Recycling Tonnage Grant	4900-752-042-4900-001-V42Y-6020	1/1/06	12/31/06	\$ 5,000.00	\$	3,630.47	5,000.00
Recycling Tonnage Grant	4900-752-042-4900-001-V42Y-6020	1/1/07	12/31/07	252.65		252.65	252.65
Recycling Tonnage Grant	4900-752-042-4900-001-V42Y-6020	1/1/08	12/31/08	848.78		848.78	848.78
Recycling Tonnage Grant	4900-752-042-4900-001-V42Y-6020	1/1/09	12/31/09	2,202.40		1,550.76	1,550.76
Recycling Tonnage Grant	4900-752-042-4900-001-V42Y-6020	1/1/15	12/31/15	6,598.01			
Clean Communities Program	4900-765-042-4900-004-VCMC-6020	1/1/14	12/31/14	5,500.00		258.64	5,500.00
Clean Communities Program	4900-765-042-4900-004-VCMC-6020	Unappropriated		36.37	36.37		
Clean Communities Program	4900-765-042-4900-004-VCMC-6020	1/1/15	12/31/15	7,500.00	7,500.00	3,140.33	3,140.33
Clean Communities Program	4900-765-042-4900-004-VCMC-6020	1/1/15	12/31/15	2,315.79		2,315.79	2,315.79
					\$ 7,536.37	\$ 11,997.42	\$ 18,608.31
<u>Highlands Water Protection and Planning Council</u>							
Highlands Initial Assessment	100-082-2078-033	3/13/09		\$ 50,000.00	\$	\$	49,400.23
Highlands Plan Conformance Grant	100-082-2078-033	9/22/11		103,100.00			69,158.49
					\$	\$	\$ 118,558.72
<u>Department of Transportation</u>							
Safe Routes to School	n/a	Continuous		\$ 250,000.00	\$	2,328.93	204,739.74
Safe Routes to School	n/a	Continuous		200,000.00	157,500.00	157,500.00	157,500.00
West Vuicanite Avenue	n/a	Continuous		110,000.00			110,000.00
Seventh Avenue	n/a	Continuous		200,000.00	27,500.00		200,000.00
					\$ 185,000.00	\$ 159,828.93	\$ 672,239.74
<u>Department of Law and Public Safety</u>							
Drunk Driving Enforcement Fund	1110-448-031020-60	1/1/03	12/31/03	\$ 761.01	\$	\$	294.19
Drunk Driving Enforcement Fund	1110-448-031020-60	1/1/04	12/31/04	381.58			
Body Armor Replacement Fund	n/a	1/1/05	12/31/05	591.44			213.25
S.L.A.E.H.O.P.	1200-845-YEMR-6120	1/1/04	12/31/04	2,405.72			2,281.00
Alcohol Education and Rehabilitation Fund - Prior Years	9735-760-098-Y900-001-X100-6021	Various		3,331.49			210.70
Alcohol Education and Rehabilitation Fund	9735-760-098-Y900-001-X100-6022	Unappropriated		176.80	176.80		
Alcohol Education and Rehabilitation Fund	9735-760-098-Y900-001-X100-6020	1/1/15	12/31/15	1,300.59			
					\$ 176.80	\$	\$ 3,209.84
<u>Warren County</u>							
Municipal Alliance	1999-475-995120-6	1/1/99	12/31/99	\$ 8,679.00	\$	\$	4,595.20
Totals					\$ 192,713.17	\$ 171,826.35	\$ 817,211.81

BOROUGH OF ALPHA

NOTES TO THE SCHEDULE OF EXPENDITURES OF  
STATE FINANCIAL ASSISTANCE

YEAR ENDED DECEMBER 31, 2015

NOTE 1. GENERAL

The accompanying schedule of expenditures of state financial assistance present the activity of all state financial awards of the Borough of Alpha, County of Warren, New Jersey. All state financial awards received directly from state agencies, as well as awards passed through other government agencies are included on the Schedule of Expenditures of State Financial Assistance.

NOTE 2. BASIS OF ACCOUNTING

The accompanying schedule of expenditures of state financial assistance are presented on the prescribed basis of accounting, modified accrual basis with certain exceptions, prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with the budget laws of New Jersey, which is a comprehensive basis of accounting, other than generally accepted accounting principles. The basis of accounting, with exception, is described in Note 1 to the Borough's financial statements - regulatory basis.

NOTE 3. RELATIONSHIP TO STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedule agree with the amounts reported in the related federal and state financial reports.

NOTE 4. RELATIONSHIP TO FINANCIAL STATEMENTS - REGULATORY BASIS

Amounts reported in the accompanying schedule agree with amounts reported in the Borough's regulatory basis financial statements. These amounts are reported in either the Current Fund, Grant Fund, General Capital Fund or Trust Other Fund. Reconciliations of revenues and expenses are presented on the following page.

NOTE 4. RELATIONSHIP TO FINANCIAL STATEMENTS - REGULATORY BASIS (CONTINUED)

Revenues:

	<u>State</u>	<u>Total</u>
Grant Fund	\$ 7,713.17	\$ 7,713.17
General Capital Fund	<u>185,000.00</u>	<u>185,000.00</u>
	<u>\$ 192,713.17</u>	<u>\$ 192,713.17</u>

Expenditures:

	<u>State</u>	<u>Total</u>
Grant Fund	\$ 11,997.42	\$ 11,997.42
General Capital Fund	<u>159,828.93</u>	<u>159,828.93</u>
	<u>\$ 171,826.35</u>	<u>\$ 171,826.35</u>

NOTE 5. OTHER

Matching contributions expended by the Borough in accordance with terms of the various grants are not reported in the accompanying schedule.

PART III  
BOROUGH OF ALPHA  
STATISTICAL DATA  
LIST OF OFFICIALS  
COMMENTS AND RECOMMENDATIONS  
YEAR ENDED DECEMBER 31, 2015

COMPARATIVE STATEMENT OF OPERATIONS AND  
CHANGE IN FUND BALANCE - CURRENT FUND

	YEAR 2015		YEAR 2014	
	AMOUNT	%	AMOUNT	%
<u>REVENUE AND OTHER INCOME REALIZED</u>				
Fund Balance Utilized	\$ 438,000.00	5.89	\$ 334,886.00	4.60
Miscellaneous-From Other Than Local				
Property Tax Levies	554,652.23	7.46	538,035.48	7.39
Collection of Delinquent Taxes and Tax Title Liens	159,245.00	2.14	138,789.36	1.91
Collection of Current Tax Levy	<u>6,281,237.76</u>	<u>84.50</u>	<u>6,262,072.31</u>	<u>86.09</u>
<u>TOTAL INCOME</u>	<u>\$ 7,433,134.99</u>	<u>100.00%</u>	<u>\$ 7,273,783.15</u>	<u>100.00%</u>
<u>EXPENDITURES</u>				
Budget Expenditures:				
Municipal Purposes	\$ 2,373,709.79	32.57	\$ 2,349,960.05	33.62
County Taxes	1,436,502.76	19.71	1,494,494.42	21.38
School Taxes	3,104,754.00	42.61	3,048,877.00	43.63
Municipal Open Space Taxes	84,978.25	1.17	85,081.36	1.22
Other	<u>287,002.07</u>	<u>3.94</u>	<u>10,384.30</u>	<u>0.15</u>
<u>TOTAL EXPENDITURES</u>	<u>\$ 7,286,946.87</u>	<u>100.00%</u>	<u>\$ 6,988,797.13</u>	<u>100.00%</u>
Excess in Revenue	\$ 146,188.12		\$ 284,986.02	
Fund Balance, January 1	<u>1,317,789.64</u>		<u>1,359,994.29</u>	
	\$ 1,463,977.76		\$ 1,652,675.64	
Less: Utilization as Anticipated Revenue	<u>438,000.00</u>		<u>334,886.00</u>	
Fund Balance, December 31	<u>\$ 1,025,977.76</u>		<u>\$ 1,317,789.64</u>	



COMPARATIVE STATEMENT OF OPERATIONS AND  
CHANGE IN FUND BALANCE-WATER/SEWER UTILITY FUND

	YEAR 2015		YEAR 2014	
	AMOUNT	%	AMOUNT	%
<u>REVENUE AND OTHER INCOME REALIZED</u>				
Fund Balance Utilized	\$ 148,000.00	11.75	\$ 231,890.00	19.31
Collection of Sewer Use Charges	559,184.81	44.39	553,525.73	46.09
Collection of Water Use Charges	444,094.66	35.25	276,628.54	23.04
Miscellaneous-From Other Than Use	108,337.48	8.60	139,008.81	11.57
<u>TOTAL INCOME</u>	<u>\$ 1,259,616.95</u>	<u>100.00%</u>	<u>\$ 1,201,053.08</u>	<u>100.00%</u>
<u>EXPENDITURES</u>				
Budget Expenditures:				
Operating	\$ 708,200.00	72.86	\$ 771,490.00	71.97
Capital Improvements	12,500.00	1.29	185,000.00	17.26
Debt Service	243,100.00	25.01	107,400.00	10.02
Deferred Charges and Statutory Expenditures	8,200.00	0.84	8,000.00	0.75
<u>TOTAL EXPENDITURES</u>	<u>\$ 972,000.00</u>	<u>100.00%</u>	<u>\$ 1,071,890.00</u>	<u>100.00%</u>
Excess in Revenue	\$ 287,616.95		\$ 129,163.08	
Fund Balance, January 1	152,433.74		255,160.66	
	\$ 440,050.69		\$ 384,323.74	
Decreased by:				
Utilization as Anticipated Revenue	148,000.00		231,890.00	
Fund Balance, December 31	<u>\$ 292,050.69</u>		<u>\$ 152,433.74</u>	

COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

	<u>2015</u>	<u>2014</u>	<u>2013</u>
Tax Rate	<u>\$3.036</u>	<u>\$3.031</u>	<u>\$2.955</u>
Appointment of Tax Rate:			
Municipal	\$0.828	\$0.824	\$0.825
Municipal Library	\$0.031	\$0.032	\$0.032
Municipal Open Space	0.040	0.039	0.040
County	0.640	0.658	0.609
County Open Space	0.036	0.045	0.045
Local District School	<u>1.461</u>	<u>1.433</u>	<u>1.404</u>

Assessed Valuation:

2015	\$ <u>212,445,623.00</u>		
2014		\$ <u>212,879,955.00</u>	
2013			\$ <u>212,632,361.00</u>

COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>YEAR</u>	<u>TAX LEVY</u>	<u>CASH COLLECTIONS</u>	<u>CURRENTLY</u> <u>PERCENTAGE OF COLLECTION</u>
2015	\$6,460,360.28	\$6,281,237.76	97.22%
2014	6,456,657.47	6,262,072.31	96.99%
2013	6,284,434.15	6,130,176.05	97.55%

DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison expressed in percentage of the total delinquent taxes, in relation to the tax levies of the last three years:

<u>YEAR</u>	<u>AMOUNT OF DELINQUENT TAXES</u>	<u>AMOUNT OF TAX TITLE LIENS</u>	<u>TOTAL DELINQUENT</u>	<u>PERCENTAGE OF TAX LEVY</u>
2015	\$158,266.68	\$99,867.96	\$258,134.64	4.00%
2014	176,635.93	86,410.43	263,046.36	4.07%
2013	145,923.84	73,545.72	219,469.56	3.49%

PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>YEAR</u>	<u>AMOUNT</u>
2015	\$9,592.50
2014	9,592.50
2013	9,592.50

COMPARISON OF WATER/SEWER UTILITY LEVIES

<u>YEAR</u>	<u>LEVY</u>	<u>CASH COLLECTIONS*</u>
2015	\$ 1,040,836.77	\$ 1,003,228.01
2014	835,979.40	830,154.27
2013	855,544.08	851,426.18

\*Includes Collection of Prior Year Levies

COMPARATIVE SCHEDULE OF FUND BALANCES

	<u>YEAR</u>	<u>BALANCE DECEMBER 31</u>	<u>UTILIZED IN BUDGET OF SUCCEEDING YEAR</u>
Current Fund	2015	\$ 1,025,977.76	\$ 919,000.00
	2014	1,317,789.64	438,000.00
	2013	1,359,994.29	334,886.00
	2012	1,295,705.19	194,825.00
	2011	1,262,088.78	323,939.00
Water/Sewer Utility Operating Fund	2015	\$ 292,050.69	\$ 101,710.00
	2014	152,433.74	148,000.00
	2013	255,160.66	227,640.00
	2012	201,298.33	-0-
	2011	646,391.86	507,288.00

OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the period under audit:

<u>NAME</u>	<u>TITLE</u>	<u>AMOUNT OF BOND</u>	<u>NAME OF SURETY</u>
Edward Z. Hanics Jr.	Mayor		
Louis Cartabona	Councilperson		
Tracy Grossman	Councilperson		
Michael Schwar	Councilperson		
Millard Rooks	Councilperson		
Peter Pettinelli	Councilperson		
Thomas Seiss	Councilperson		
Laurie A. Barton	Municipal Clerk, Licensing Official, Registrar, Search Officer		
Charles Daniel	Chief Financial Officer, Treasurer	\$1,000,000.00	
Carrie Emery	Tax Collector, Tax Search Officer Utility Collector	\$1,000,000.00	
Victor Lupi	Tax Assessor		
Kevin Duddy	Construction Code Official		
Dennis Baptista	Magistrate	\$1,000,000.00	
Laurie Kaulius	Court Administrator	\$1,000,000.00	
Kristi Anthes	Deputy Court Administrator		
John Caleca	Public Defender		

The Public Alliance Insurance Coverage Joint Insurance Fund carries \$50,000.00 of coverage. An additional \$950,000 is provided through the Municipal Excess Liability Joint Insurance Fund.

All bonds were examined and were properly executed.

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COMMENTS AND RECOMMENDATIONS

GENERAL COMMENTS

CONTRACTS AND AGREEMENTS REQUIRED TO BE ADVERTISED FOR (N.J.S.A. 40A:11-4)

Every contract or agreement for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds, not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in or the amount calculated by the Governor pursuant to Section 3 of P.L. 1971 c.198 (C.40A:11-3), except by contract or agreement.

Effective July 1, 2015, the bid threshold in accordance with N.J.S.A. 40A:11-4 is \$17,500.00 or up to \$40,000.00 if the entity has a Qualified Purchasing Agent. The Borough does not have a Qualified Purchasing Agent.

The governing body of the municipality has the responsibility of determining whether the expenditures in any category will exceed \$17,500.00 within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute the Counsel's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

- Various Road Improvement Projects
- Water System Improvement Projects
- Sewer Grouting
- Garbage, Recycling, Solid Waste Collection

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed. Our audit of expenditures did not reveal any individual payments, contracts or agreements in excess of \$17,500.00 "for the performance of any work or the furnishing or hiring of any materials or supplies" other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S.A. 40A:11-6.

The minutes indicate that resolution authorizing contracts or agreements for "Professional Services" per N.J.S.A. 40A:11-5 was advertised during 2015 for the following professional services:

Borough Auditor  
Borough Engineer  
Borough Attorney

Municipal Prosecutor  
Public Defender  
Bond Counsel



COLLECTION OF INTEREST ON DELINQUENT TAXES AND ASSESSMENTS

The governing body on January 1, 2015 adopted the following resolution authorizing interest to be charged on delinquent taxes.

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for the nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the Borough of Alpha, County of Warren, and State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% to be collected against delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.
2. Effective January 1, 2013, there will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

It appears from an examination of the records that interest was collected in accordance with the forgoing resolution.

DELINQUENT TAXES AND TAX TITLE LIENS

The last tax sale was held on October 22, 2015 and was complete.

Inspection of tax sale certificates on file revealed that all tax sale certificates were available for audit.

The following comparison is made of the number of tax title liens receivable on December 31st of the last three years:

<u>YEAR</u>	<u>NUMBER OF LIENS</u>
2015	6
2014	5
2013	5

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a tax paying basis.

CONFIRMATION OF DELINQUENT TAXES AND OTHER CHARGES

A confirmation of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services consisting of verification notices as follows:

<u>TYPE</u>	<u>NUMBER</u>
Delinquent Tax Positive Confirmation	15
Delinquent Utility Rent Positive Confirmation	15
Information Tax Current Positive Confirmation	20
Information Utility Rent Positive Confirmation	20

## OTHER COMMENTS

### Interfunds

Transactions invariably occur in one fund which requires a corresponding entry to be made in another fund, thus creating interfund balances. References to the various balance sheets show the interfund balances remaining at year end. As a general rule all interfund balances should be closed out as of the end of the year.

### Finance

We noted numerous grants receivable and appropriated grant reserves from prior years which should be reviewed and cleared of record.

A written certification of availability of funds for purchases made from current and general capital funds was not obtained from the Chief Financial Officer prior to awarding of all contracts in excess of the bid threshold.

### Departments

Cash receipts were not deposited within 48 hours per N.J.S.A. 40A:5-15.

### Fixed Assets

A complete record of General Fixed Assets was not currently maintained.

## RECOMMENDATIONS

That a written certification of availability of funds for purchases made from current and general capital funds be obtained from the Chief Financial Officer prior to awarding of all contracts in excess of the bid threshold.

\*That all departmental receipts be deposited or remitted to the Treasurer within 48 hours per N.J.S.A. 40A:5-15.

\*That a complete and accurate record of general fixed assets be maintained in accordance with N.J.A.C. 5:30-5.6.

\*That all grant receivable and appropriated reserve balances be reviewed for possible, collection, cancellation or expenditure as appropriate.

\*Unresolved 2014 Audit Recommendations

